

COLUMBIA COUNTY CAPITAL RESOURCE CORPORATION

DRAFT

MINUTES
COLUMBIA COUNTY
Capital Resource Corporation
Audit Committee
Tuesday, December 7, 2021
Via Google Meet due to the COVID-19 outbreak

The regular meeting of Columbia County Capital Resource Corporation Board's Audit Committee, held via Google Meet and in person on the above date. The meeting was called to order at 8:38am by Carmine Pierro, Chair.

| Attendee Name | Title | Status | Arrived |
|-------------------|-------------------------------------|-------------------|---------|
| Nina Fingar-Smith | Secretary | Present via Meet | |
| Robert Galluscio | Treasurer | Present in person | |
| William Gerlach | Board Member | Excused | |
| Brian Keeler | Board Member | Present in person | |
| Carmine Pierro | Chair | Present in person | |
| Sarah Sterling | Vice-Chair | Present in person | |
| Andrew Howard | Counsel | Present in Person | |
| F. Michael Tucker | President/CEO | Present in person | |
| Lauren Cranna | Business Development Partner | Present via Meet | |
| Lisa Drahushuk | Administrative Supervisor | Present in person | |
| Cat Lyden | Assistant Administrative/Bookkeeper | Present in person | |
| Martha Lane | Business Development Director | Present via Meet | |
| 518-***-***76 | Member of the Public | Present via Meet | |
| 518-***-***01 | Member of the Public | Present via Meet | |
| 518-***-***00 | Member of the Public | Present Via Meet | |

Minutes, March 15, 2021:

Mr. Galluscio made a motion, seconded by Ms. Sterling to approve the Audit Committee minutes from March 15, 2021. Carried.

2021 Audit Engagement Letter:

Mr. Pierro asked if there were any questions about the previously distributed letter. Mr. Keeler made a motion, seconded by Ms. Sterling to recommend the document to the Full Board as presented. Carried.

With no other business and no public comment, Ms. Sterling made a motion, seconded by Mr. Galluscio to adjourn the meeting. Carried. The Audit Committee meeting ended at 8:39am.

Respectfully submitted by Lisa Drahushuk