

Procurement Report for Columbia Industrial Development Agency

Fiscal Year Ending: 12/31/2020

 Run Date: 03/24/2021  
 Status: CERTIFIED  
 Certified Date : 03/24/2021

**Procurement Information:**

| Question   | Response | URL (If Applicable)   |
|--|----------|---|
| 1. Does the Authority have procurement guidelines?   | Yes      | <a href="https://www.columbiaedc.com/wp-content/uploads/2012/04/IDA-Procurement-Policy-.pdf">https://www.columbiaedc.com/wp-content/uploads/2012/04/IDA-Procurement-Policy-.pdf</a> |
| 2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?   | Yes      |   |
| 3. Does the Authority allow for exceptions to the procurement guidelines?  | No       |   |
| 4. Does the Authority assign credit cards to employees for travel and/or business purchases?   | No       |   |
| 5. Does the Authority require prospective bidders to sign a non-collusion agreement?   | No       |   |
| 6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?   | Yes      |   |
| 7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?  | Yes      |   |
| 8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?                            | No       |   |
| 8a. If Yes, was a record made of this impermissible contact?   |          |   |
| 9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law? | No       |   |

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**Procurement Transactions Listing:**

|  |   |                                |                         |
|--|---|--------------------------------|-------------------------|
| <b>1. Vendor Name</b>  | Columbia Economic Dev Corporation       | <b>Address Line1</b>           | One Hudson City Centre  |
| <b>Type of Procurement</b>                                       | Staffing Services                       | <b>Address Line2</b>           | Suite 301               |
| <b>Award Process</b>   | Non Contract Procurement/Purchase Order | <b>City</b>                    | HUDSON                  |
| <b>Award Date</b>  |   | <b>State</b>                   | NY                      |
| <b>End Date</b>  |   | <b>Postal Code</b>             | 12534                   |
| <b>Fair Market Value</b>   |   | <b>Plus 4</b>                  |                         |
| <b>Amount</b>  |   | <b>Province/Region</b>         |                         |
| <b>Amount Expended For Fiscal Year</b>                           | \$24,000.00                             | <b>Country</b>                 | United States           |
| <b>Explain why the Fair Market Value is Less than the Amount</b> |   | <b>Procurement Description</b> | Administrative Services |

|  |   |                                |                               |
|--|---|--------------------------------|-------------------------------|
| <b>2. Vendor Name</b>  | UHY                                     | <b>Address Line1</b>           | One Hudson City Centre        |
| <b>Type of Procurement</b>                                       | Financial Services                      | <b>Address Line2</b>           |                               |
| <b>Award Process</b>   | Non Contract Procurement/Purchase Order | <b>City</b>                    | HUDSON                        |
| <b>Award Date</b>  |   | <b>State</b>                   | NY                            |
| <b>End Date</b>  |   | <b>Postal Code</b>             | 12534                         |
| <b>Fair Market Value</b>   |   | <b>Plus 4</b>                  |                               |
| <b>Amount</b>  |   | <b>Province/Region</b>         |                               |
| <b>Amount Expended For Fiscal Year</b>                           | \$7,950.00                              | <b>Country</b>                 | United States                 |
| <b>Explain why the Fair Market Value is Less than the Amount</b> |   | <b>Procurement Description</b> | Accounting and Audit Services |

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Additional Comments