

Columbia County Industrial Development Agency

COLUMBIA COUNTY INDUSTRIAL DEVELOPMENT AGENCY MEETING NOTICE

Please take notice that there will be a regular meeting of the Columbia County Industrial Development Agency and its Committees held on March 14, 2022 at 8:30am. This meeting will be held to consider all appropriate business brought before it. The Columbia County IDA will be held in person at One Hudson City Centre, Suite 30, Hudson, NY 12534, as well as Zoom. The public will have an opportunity to hear the meeting live and provide comments. Comments can also be provided via email before and during the meeting to mtucker@columbiaedc.com. Please check the meeting agenda posted on the IDA's website on www.columbiaedc.com for updated information. Join Zoom Meeting <https://us06web.zoom.us/j/83717171621?pwd=dlpDc2ViSnpxUFdVV280cWNIN0tCUT09>
Meeting ID: 837 1717 1621, Passcode: 484371 Dial by your location: 1 646 558 8656
Find your local number: <https://us06web.zoom.us/j/83717171621?pwd=dlpDc2ViSnpxUFdVV280cWNIN0tCUT09>

Dated: March 7, 2022

Nina Fingar-Smith

Secretary, Columbia County Industrial Development Agency

IDA Governance Committee Agenda

Members:

Nina Fingar-Smith	Brian Keeler	Sarah Sterling
Bob Galluscio	Carmine Pierro	
William Gerlach	Rick Rector	

1. Draft Minutes, February 1, 2022*
2. Full Board Evaluation*
3. Public Comments

Attachments:

Minutes, February 1, 2022

- * Requires Action

One Hudson City Centre, Suite 301
Hudson, New York 12534
518-828-4718

**Columbia County
Industrial Development Agency**

**MINUTES
COLUMBIA COUNTY
INDUSTRIAL DEVELOPMENT AGENCY**

Governance Committee

Tuesday, February 1, 2022

Via Zoom and in person due to COVID-19 outbreak

A regularly scheduled meeting of Columbia County Industrial Development Agency's Governance Committee held via Zoom and in person due to COVID-19 on Tuesday, February 1, 2022. The meeting was called to order at 8:54am by Carmine Pierro, Chairman

Attendee Name	Title	Status	Arrived
Nina Fingar-Smith	Secretary	Present via Zoom	
Robert Galluscio	Treasurer	Present	
William Gerlach	Board Member	Present	
Brian Keeler	Board Member	Excused	
Carmine Pierro	Chair	Present	
Sarah Sterling	Vice Chair	Present	
Rick Rector	Board Member	Present via Zoom	
Andrew Howard	Counsel	Present	
F. Michael Tucker	President/CEO	Present	
Lauren Cranna	Business Development Partner	Present	
Lisa Drahusuk	Administrative Supervisor	Present	
Cat Lyden	Bookkeeper	Present	
Martha Lane	Business Development Director	Present	

Minutes February 2, 2021:

Mr. Gerlach made a motion, seconded by Ms. Sterling to approve the minutes from February 2, 2021. Carried.

Consent Agenda:

- Governance Committee Charter
- Anti-Nepotism Policy
- 2021 Compliance Calender
- 2021 Discharged Duties

Mr. Pierro asked the Committee to approve the above as a consent agenda. He asked if the Board or public had any questions about the documents. With no questions or comments presented, *Mr. Galluscio made a motion, seconded by Mr. Gerlach to approve the documents as presented. Carried.*

With no further business to discuss or public comment, a motion was made by Mr. Gerlach and seconded by Ms. Sterling. Carried. The meeting adjourned at 8:55am.

Respectfully submitted by Lisa Drahusuk

Summary Results of Confidential Evaluation of Board Performance

Criteria	Agree	Somewhat Agree	Somewhat Disagree	Disagree
	#	#	#	#
Board members have a shared understanding of the mission and purpose of the Authority.	6			
The policies, practices and decisions of the Board are always consistent with this mission.	6			
Board members comprehend their role and fiduciary responsibilities and hold themselves and each other to these principles.	6			
The Board has adopted policies, by-laws, and practices for the effective governance, management and operations of the Authority and reviews these annually.	6			
The Board sets clear and measurable performance goals for the Authority that contribute to accomplishing its mission.	6			
The decisions made by Board members are arrived at through independent judgment and deliberation, free of political influence or self-interest.	5	1		
Individual Board members communicate effectively with executive staff so as to be well informed on the status of all important issues.	5	1		
Board members are knowledgeable about the Authority's programs, financial statements, reporting requirements, and other transactions.	6			
The Board meets to review and approve all documents and reports prior to public release and is confident that the information being presented is accurate and complete.	6			
The Board knows the statutory obligations of the Authority and if the Authority is in compliance with state law.	6			
Board and committee meetings facilitate open, deliberate and thorough discussion, and the active participation of members.	5	1		
Board members have sufficient opportunity to research, discuss, question and prepare before decisions are made and votes taken.	5	1		
Individual Board members feel empowered to delay votes, defer agenda items, or table actions if they feel additional information or discussion is required.	6			
The Board exercises appropriate oversight of the CEO and other executive staff, including setting performance expectations and reviewing performance annually.	5	1		
The Board has identified the areas of most risk to the Authority and works with management to implement risk mitigation strategies before problems occur.	6			
Board members demonstrate leadership and vision and work respectfully with each other.	6			

Name of Authority: Columbia County IDA

Date Completed: 3/1/2022