



Choose Columbia

Columbia Economic Development Corporation

MINUTES
COLUMBIA ECONOMIC DEVELOPMENT CORPORATION
Executive Committee
Tuesday, June 14, 2022
One Hudson City Centre, Suite 301
Hudson, NY 12534

A regular meeting of the Columbia Economic Development Corporation (CEDC) Executive Committee held in person and accessible to the public via Zoom on June 14, 2022. The meeting was called to order at 8:30am by David Fingar, Chair.

Attendee Name	Title	Status	Arrived/ Departed
David Fingar	Chair	Present in person	
James Calvin	Vice-Chair	Present in person	
Tarah Gay	Treasurer	Present in person	
Sarah Sterling	Secretary	Present in person	
Richard Cummings	Committee Member	Present in person	
Andrew Howard, Esq	CEDC Counsel	Present in person	
F. Michael Tucker	President/CEO	Present in person	
Lauren Cranna	Business Development Partner	Excused	
Lisa Drahushuk	Administrative Supervisor	Present in person	
Jessica Gabriel	Senior Economic Developer	Present in person	
Martha Lane	Business Development Director	Excused	
Cat Lyden	Assistant Administrative and Bookkeeper	Present in person	

Mr. Tucker introduced Jessica Gabriel, CEDC's Senior Economic Developer. Mr. Tucker outlined her duties for the Committee, which included the development and implementation of the Columbia Forward program. He stated she would also work with Mary Ellen O'Loughlin and coordinated the Strategic Planning process with the Board, with a September 30th deadline. He stated she would also work toward taking responsibility for the City and County IDA's as well as the Community Development Block Grant program.

Mr. Tucker gave updates on the City IDA, and the County IDA projects and informed the Board the closing of Lot 8 had taken place. He stated Empire State Development had visited the area last week for a tour. Mr. Fingar asked the status of the parcel the County had asked CEDC to purchase. Mr. Tucker stated the environmental assessment and appraisal had been completed. The title report was done and sent to the sellers. He stated the closing would be scheduled after the review by the seller's attorney.

Minutes, January 11, 2021:

Mr. Calvin made a motion, seconded by Mr. Cummings to approve the minutes from December 1, 2021. Carried.

Strategic Planning Update:

Mr. Tucker stated he had begun reviewing the project with Mrs. Gabriel. He noted he felt it needed to be more metrics driven.

Inactive Board Members:

Mr. Fingar stated he wanted to update the committee. He noted there were a couple of inactive Board members, who had been contacted and Ms. Sterling would be following up with them.

MC Fiber Services Contract:

Mr. Tucker gave a background of the past two contracts. He noted there was currently \$5,000 remaining on the last contract. He recommended that the company be placed on a 6 month retainer for \$1,000 per month. The Committee suggested 3 months at \$1,000/month as a retainer due to the fact no scope of work could be defined at the present time. *Mr. Cummings made a motion, seconded by Mr. Calvin to begin the process to extend the contract upon approval at a rate of \$1,000 per month for 3 months, with the remaining balance used for a scope of work to be defined. Carried.*

Public Comment:

With no further business and no public comment the meeting was adjourned at 9:05am upon a motion by Ms. Sterling and seconded by Ms. Gay.

Respectfully submitted by Lisa Drahusluk