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Columbia Economic Development Corporation

Meeting Minutes
COLUMBIA ECONOMIC DEVELOPMENT CORPORATION
GOVERNANCE and NOMINATING COMMITTEE
Tuesday, November 8, 2022
One Hudson City Centre, Suite 301
Hudson, New York

A regular meeting of the Columbia Economic Development Corporation Governance and Nominating Committee was held on November 8th at 8:30am for the purpose of hearing any matters that may be presented to the Committee for consideration.

The meeting was called to order at 8:30am by Sarah Sterling, Chair.

Attendee Name	Title	Status	Arrived/Departed
James Calvin	Committee Member	Present in person	
David Fingar	Committee Member	Present in person	
Tarah Gay	Committee Member	Present in person	
Kenneth Leggett	Committee Member	Absent	
Sarah Sterling	Committee Member	Present in person	
F. Michael Tucker	President/CEO	Present in person	
Andy Howard	Counsel	Present via Zoom	
Jessica Gabriel	Senior Economic Developer	Present in person	
Lisa Drahushuk	Administrative Supervisor	Present in person	
Martha Lane	Business Development Director	Absent	
Cathy Lyden	Bookkeeper	Present	

Minutes August 16, 2022:

Mr. Calvin made a motion, seconded by Ms. Gay to approve the draft minutes from August 16, 2022 as presented. Carried.

2023 Draft Meeting Schedule:

Mr. Fingar made a motion, seconded by Ms. Sterling to recommend the draft schedule to the full board for approval. Carried.

Board Candidates:

The Committee reviewed potential candidates and potential openings. The Committee decided to speak to a potential candidate about their interest, and to hold off on any decisions until any resignations occur.

Strategic Planning Update:

Mr. Tucker suggested that the Board meetings in the future could be reconfigured in order to allow for more open Board discussion. The standard meeting items would be approved via a consent agenda. Mr. Howard



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suggested combining the Committee's reports into one which can be included in a consent agenda. If the Board had a specific topic they wished to discuss, the structure would allow for that open discussion.

Mr. Tucker stated the Strategic Planning process would revitalize the Workforce and Education Committee, which would be brought back into the strategic planning discussion. He discussed bringing non-board members into the Committee as Committee members. Mr. Tucker then felt the Board could have one last overview of all four pillars before finalizing the Strategic Plan.

Board and Committee Attendance Report:

Ms. Sterling reviewed the report with the Committee.

Committee Appointments Update:

Ms. Sterling noted the two newest Board members: Anand Balasar and Michael Johnston, have not been appointed to committees. She stated her procedure is to ask the head of the committees their opinion, but noted there was no chair of the Workforce Committee.

Saratoga Economic Development vs NYS Authority Budget Office:

Mr. Tucker and Mr. Howard reviewed the case with the Committee, noting that CEDC was not in the same situation as Saratoga Economic Development Corporation.

Other Business:

Mr. Tucker suggested that as part of the strategic planning process, a strategic operating plan be done as well. He noted there would be several additional staff members added due to the new projects.

Mr. Fingar asked if CEDC would have a role in overseeing the new county projects, Mr. Tucker stated CEDC would be directed by the County. He stated the projects would be reported on during the CEDC meetings. He noted the Board would need to approve the contract with the County for the special projects. He noted a written report was required by the county. That report could be distributed to the Board.

Having no further business and no public comments, the committee meeting was adjourned at 9:23 a.m. on a motion by Mr. Fingar, seconded by Ms. Gay. Carried.

Respectfully submitted by Lisa Draushuk