



Choose Columbia

Columbia Economic Development Corporation

COLUMBIA ECONOMIC DEVELOPMENT CORPORATION NOTICE OF PUBLIC MEETING

Please take notice that there will be a regular meeting of the Columbia Economic Development Corporation's Governance & Nominating Committee to be held in person on November 8, 2022 at 8:30am, at One Hudson City Centre, Suite 301, Hudson, NY 12534 in accordance with Public Officers Law Section 103-a. This meeting is open to the public, who will have the opportunity to attend the meeting in person at the One Hudson City Centre address or via Zoom and provide live comments. Comments can also be provided via email before and during the meeting to mtucker@columbiaedc.com. Meeting packets are posted and available on CEDC's website: <https://columbiaedc.com>.

Join Zoom Meeting

<https://us06web.zoom.us/j/81318261201?pwd=ZHZvL05lUS8ya1lKZWElWCtsZXFHZz09>

Meeting ID: 813 1826 1201, Passcode: 311093, Dial by your location: 1 646 558 8656

Find your local number: <https://us06web.zoom.us/u/keonXglE6L>

Dated: November 1, 2022

Sarah Sterling, Secretary Columbia Economic Development Corporation

CEDC Governance and Nomination Committee Agenda

Chairman:

Sarah Sterling

Members:

James Calvin

David Fingar

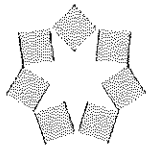
Tarah Gay

Kenneth Leggett

1. Minutes, August 16, 2022*
2. 2023 Draft Meeting Schedule*
3. Board Candidates
4. Committee Appointments Update
5. Strategic Planning Update
6. Board and Committee Attendance Report*
7. Saratoga Economic Development vs NYS Authority Budget Office
8. Other Business
9. Public Comment

Attachments:

Draft August 16, 2022 Minutes	2022 Board Attendance
2023 Draft CEDC Meeting Schedule	Updated Board of Directors Term List



DRAFT

Choose Columbia

Columbia Economic Development Corporation

Meeting Minutes
COLUMBIA ECONOMIC DEVELOPMENT CORPORATION
GOVERNANCE and NOMINATING COMMITTEE
Tuesday, August 16, 2022
One Hudson City Centre, Suite 301
Hudson, New York

A regular meeting of the Columbia Economic Development Corporation Governance and Nominating Committee was held on August 16, 2022 at 8:30am for the purpose of hearing any matters that may be presented to the Committee for consideration.

The meeting was called to order at 8:30am by Sarah Sterling, Chair.

Attendee Name	Title	Status	Arrived/Departed
James Calvin	Committee Member	Present in person	
David Fingar	Committee Member	Present in person	
Tarah Gay	Committee Member	Present in person	
Kenneth Leggett	Committee Member	Present in person	
Sarah Sterling	Committee Member	Present in person	
F. Michael Tucker	President/CEO	Present in person	
Andy Howard	Counsel	Present via Zoom	
Jessica Gabriel	Senior Economic Developer	Present in person	
Lisa Drahushuk	Administrative Supervisor	Present in person	
Martha Lane	Business Development Director	Present in person	
Cathy Lyden	Bookkeeper	Absent	

Minutes May 10, 2022:

Mr. Calvin made a motion, seconded by Mr. Leggett to approve the draft minutes from May 10, 2022 as presented. Carried.

Charter Review Update:

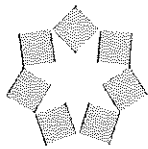
Mr. Tucker anticipated having drafts of the revised charters ready for the next Governance and Nominating Committee meeting in November.

Committee Appointments Update:

Ms. Sterling reviewed the vacancies in the Committees and asked for a motion to assign Rachel Levine to the Loan Committee. *Ms. Gay made a motion, seconded by Mr. Fingar to assign Ms. Levine to the Loan Committee. Carried.*

Candidate Interviews:

Ms. Sterling called for a motion to enter Executive Session, under Article 7 Section 105 (f) of the Public Officers Law for the purpose of discussing the medical, financial, credit or employment history of a



DRAFT

Choose Columbia

Columbia Economic Development Corporation

particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation . *Mr. Fingar made the motion, seconded by Ms. Gay to enter Executive Session under Article 7 Section 105 (f) of the Public Officers Law for the purpose of discussing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Carried. Executive Session was entered at 8:37 am.*

Mr. Fingar made a motion seconded by Mr. Leggett to exit Executive Session. Carried. Executive Session was exited at 9:08am.

Ms. Sterling asked for a motion to recommend both candidates to the full board. *Mr. Leggett made a motion, seconded by Mr. Fingar to recommend Mr. Balazar and Mr. Johnston as Board candidates to the Full Board at their next meeting. Carried.*

Strategic Planning Update:

Mr. Tucker and Ms. Gabriel updated the Committee on the strategic planning.

Board and Committee Attendance Report:

The Committee reviewed the report.

Saratoga Economic Development vs NYS Authority Budget Office:

Mr. Tucker and Mr. Howard reviewed the case with the Committee.

Mr. Tucker asked the Committee to enter Executive Session under Article 7 Section 105 (f) of the Public Officers Law for the purpose of discussing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Carried. Executive Session was entered at 9:30 am

Mr. Leggett made a motion seconded by Mr. Fingar to exit Executive Session. Carried. Executive Session was exited at 9:33am.

Having no further business and no public comments, the committee meeting was adjourned at 9:35 a.m. on a motion by Mr. Leggett, seconded by Ms. Gay. Carried.

Respectfully submitted by Lisa Draushuk



2023 Meeting Schedule

<p>January 2023</p> <ul style="list-style-type: none">• 2nd Holiday Office Closed• 10th CEDC Executive Com 8:30am• 11th CEDC Audit & Finance Com 8:30am• 3rd BOS FB 3:00pm 401 State Street• 12th Wkforce & Ed 4:00pm• 16th Holiday Office Closed• 17th Gov & Nom Com 8:30am• 18th Tentative HIDA meeting 9:30am• 23rd Loan Com 8:30am• 24th BOS ED Com 5:00pm 401 State St• 31st CEDC Full Board 8:30am	<p>July 2023</p> <ul style="list-style-type: none">• 4th Holiday Office Closed• 5th HIDA Meeting 9:30am• 13th BOS FB 7:00pm 401 State St.• 17th CEDC Loan Committee 8:30am• 18th CEDC Aud & Fin Com 8:30am• 25th BOS ED Com 5:00pm 401 State St• 25th CEDC Full Board 8:30am• 26th BOS BB Com 4:00pm 401 State St
<p>February 2023</p> <ul style="list-style-type: none">• 1st HIDA 9:30am• 7th IDA & CRC 8:30am• 9th BOS FB 7:00pm 401 State Street• 13th Loan Com 8:30am• 14th Gov & Nom Com 8:30am• 20th Holiday Office Closed• 28th CEDC Full Board 8:30am	<p>August 2023</p> <ul style="list-style-type: none">• 1st IDA & CRC 8:30 am• 2nd HIDA 9:30am• 3rd Workforce & Ed. Com 8:30am• 10th BOS FB 7:00pm 401 State St• 15th CEDC Gov & Nom Com 8:30am• 21st CEDC Loan Committee 8:30am• 29th CEDC Full Board 8:30am
<p>March 2023</p> <ul style="list-style-type: none">• 1st HIDA 9:30am• 2nd Workforce & Ed Com 8:30am• 7th CEDC Exec Committee 8:30am• 9th BOS FB 7:00pm 401 State St• 13th IDA CRC PARIS Meeting 8:30am• 20th CEDC Loan Com 8:30am• 21st Audit & Finance 8:30am• 22nd BOS BB Com 4:00pm 401 State• 21st BOS ED Com 5:00pm 401 State• 28th CEDC Full Board 8:30am	<p>September 2023</p> <ul style="list-style-type: none">• 4th Holiday Office Closed• 6th HIDA 9:30am• 14th BOS FB 7:00pm 401 State St• 18th CEDC Loan Committee 8:30am• 19th CEDC Executive Committee 8:30am• 26th BOS ED Com 5:00pm 401 State St• 26th CEDC Full Board 8:30am
<p>April 2023</p> <ul style="list-style-type: none">• 4th IDA/CRC Meeting 8:30am 9:00am• 5th HIDA 9:30am• 11th CEDC Audit and Fin Com 8:30am• 13th BOS FB 7:00pm 401 State St• 17th CEDC Loan Com 8:30am• 18th CEDC Full Board 8:30amIF NEEDED• 25th CEDC Annual Meeting 7:30am	<p>October 2023</p> <ul style="list-style-type: none">• 3rd IDA & CRC 8:30 am• 4th HIDA 9:30am• 9th Holiday Office Closed• 10th CEDC Audit & Fin 8:30 am• 12th BOS FB 7:00pm 401 State St• 23rd CEDC Loan Committee 8:30am• 31st CEDC Full Board 8:30am

DRAFT

2023 Meeting Schedule

<p>May 2023</p> <ul style="list-style-type: none">• 3rd HIDA 9:30am• 4th Workforce & Education Com 4:00pm• 9th CEDC Gov & Nom Com 8:30am• 11th BOS FB 7:00pm 401 State St• 22nd CEDC Loan Com 8:30am• 23rd BOS ED Com 5:00pm 401 State• 29th Holiday Office Closed• 30th CEDC Full Board 8:30am	<p>November 2023</p> <ul style="list-style-type: none">• 1st HIDA 9:30am• 2nd Workforce & Education Com 4:00pm• 7th CEDC Gov & Nom Com 8:30am• 9th BOS FB 7:00pm 401 State St.• 20th Loan Committee 8:30am• 22nd BOS BB COM 4:00pm 401 State St• 21st BOS ED Com 5:00pm 401 State St• 23rd Holiday Office Closed• 25th Holiday Office Closed• 28th CEDC Full Board 8:30am
<p>June 2023</p> <ul style="list-style-type: none">• 6th IDA/CRC 8:30am• 7th HIDA 9:30am• 8th BOS FB 7:00pm 401 State St• 13th CEDC Executive Committee 8:30am• 19th CEDC Loan Committee 8:30am• 27th CEDC Full Board 8:30am	<p>December 2023</p> <ul style="list-style-type: none">• 5th IDA & CRC 8:30am• 6th CEDC Executive Committee 8:30am• 6th HIDA 9:30am• 14th BOS FB 7:00pm 401 State St• 11th CEDC Loan Committee 8:30am• 19th CEDC Full Board 8:30am• 22nd Holiday Office Closed• 25th Holiday Office Closed• 28th BOS FB 3:00pm 401 State St

NOTE: The BOS meetings are placeholders, and the HIDA Meetings are tentative upon approval in January 2023

DRAFT

2023 Meeting Schedule

2023 CEDC Audit & Finance Committee Meetings

- January 11th 8:30am
- March 21st 8:30am
- April 11th 8:30am
- July 18th 8:30am
- October 10th 8:30am

DRAFT

2023 Meeting Schedule

2023 CEDC Executive Committee Meetings

- January 10th 8:30am
- March 7th 8:30am
- June 13th 8:30am
- September 19th 8:30am
- December 6th 8:30am

DRAFT

2023 Meeting Schedule

2023 CEDC Governance & Nominating Committee Meetings

- January 17th 8:30am
- February 14th 8:30am
- May 9th 8:30am
- August 15th 8:30am
- November 7th 8:30am

DRAFT

2023 Meeting Schedule

2023 CEDC Loan Committee Meetings

- January 23rd 8:30am
- February 13th 8:30am
- March 20th 8:30am
- April 17th 8:30am
- May 22nd 8:30am
- June 19th 8:30am
- July 17th 8:30am
- August 21st 8:30am
- September 18th 8:30am
- October 23rd 8:30am
- November 20th 8:30am
- December 11th 8:30am



2023 Meeting Schedule

2023 CEDC Workforce & Education Committee Meetings

- January 12th 4:00pm
- March 2nd 8:30am
- May 4th 4:00pm
- August 3rd 8:30am
- November 2nd 4:00pm



2023 Meeting Schedule

2023 CEDC Full Board Meetings

- January 31st 8:30am
- February 28th 8:30am
- March 28th 8:30am
- April 18th 8:30am *If needed*
- April 25th 7:30am Annual Meeting
- May 30th 8:30am
- June 27th 8:30am
- July 25th 8:30am
- August 29th 8:30am
- September 26th 8:30am
- October 31st 8:30am
- November 28th 8:30am
- December 19th 8:30am

CEDC Board of Directors Terms
Updated 10 21 22

Group 1

3 year Term Expires May 1, 2023

Sean Sawyer***
Joseph Benson***
Richard Cummings**
Kenneth P. Leggett**
Brian Stickles**

The Olana Partnership
Shadowbrook Farm LLC
Mulhern Gas Co.
Independent Contractor
The Bank of Greene County

Group 2

3 Year Term Expires May 1, 2024

Ruth Adams*
David Fingar*
Tarah Gay**
Derek Grout**
Anita Otey**
Sarah Sterling*

Art Omi
Mid-Hudson Cablevision
Public House Auction
Harvest Spirits
Key Bank
HOUSE Hudson Valley

Group 3

3 year Term Expires May 1, 2025

James Calvin*
Rachel Levine**
Michael Molinski**
Rick Rector**
Anand Balazar***
Michael Johnston***

New York Association of Convenience Stores
Patricia A. Hinkein Realty
Molinski Photography
Peggy Lampman Real Estate
LaTorre Insurance Agency LLC
Michael S. Johnston LLC

* Second 3 year term

** First 3 year term

*** Completing remainder of a unexpired term

Current Committee Appointments

	Audit and Finance Committee	Executive Committee	Gov and Nom Committee	Loan Committee	Workforce and Education Committee
D. Fingar	x	x	x	x	x
J. Calvin		x	x		
S. Sterling		x	x	x	
R. Adams					x
A. Balazar					
J. Benson	x				
R. Cummings		x			
C. Drummer					x
T. Gay	x	x	x		
D. Grout					x
M. Johnston					
K. Leggett			x	x	
R. Levine				x	
M. Molinski				x	
A. Otey				x	
R. Rector	x				
S. Sawyer					x
B. Stickles				x	
As of 11/8/2022					

