

# Choose Columbia

Columbia Economic Development Corporation

## COLUMBIA ECONOMIC DEVELOPMENT CORPORATION NOTICE OF PUBLIC MEETING

Please take notice that there will be a regular meeting of the Columbia Economic Development Corporation's Governance & Nominating Committee to be held in person and via Zoom on August 16, 2022 at 8:30am, at One Hudson City Centre, Suite 301, Hudson, NY 12534 in accordance with Public Officers Law Section 103-a. This meeting is open to the public, who will have the opportunity to attend the meeting in person at the One Hudson City Centre address or via Zoom and provide live comments. Comments can also be provided via email before and during the meeting to [mtucker@columbiaedc.com](mailto:mtucker@columbiaedc.com). Meeting packets are posted and available on CEDC's website: <https://columbiaedc.com>. Join Zoom Meeting

<https://us06web.zoom.us/j/81887152366?pwd=S1JCSDBMYkc3MVBVUZZNxmElrem5BQT09>

Meeting ID: 818 8715 2366, Passcode: 852480, Dial by your location: 1 646 558 8656

Find your local number: <https://us06web.zoom.us/u/kbpg7BiRMT>

The public will have an opportunity to hear the meeting live and provide comments via Zoom or in person. Please check the website on [www.columbiaedc.com](http://www.columbiaedc.com) for updated information.

Dated: August 11, 2022

Sarah Sterling

Secretary Columbia Economic Development Corporation

## CEDC Governance and Nomination Committee Agenda

### Chairman:

Sarah Sterling

### Members:

James Calvin

David Fingar

Tarah Gay

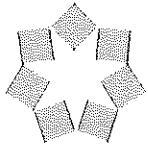
Kenneth Leggett

1. Minutes, May 10, 2022\*
2. Charter Review Update
3. Committee Appointments Update
4. Strategic Planning Update
5. Board and Committee Attendance Report
6. Saratoga Economic Development vs NYS Authority Budget Office
7. Board Openings
  - a. Candidate Interview
8. Other Business
9. Public Comment

### Attachments:

Draft May 10, 2022 Minutes

2022 Board Attendance Chart



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**Draft Meeting Minutes**  
**COLUMBIA ECONOMIC DEVELOPMENT CORPORATION**  
**GOVERNANCE and NOMINATING COMMITTEE**  
**Tuesday, May 10, 2022**  
**One Hudson City Centre, Suite 301**  
**Hudson, New York**

A regular meeting of the Columbia Economic Development Corporation Governance and Nominating Committee was held on May 10, 2022 at 8:30am for the purpose of hearing any matters that may be presented to the Committee for consideration.

The meeting was called to order at 8:35am by Sarah Sterling, Chair.

Attendee Name	Title	Status	Arrived/Departed
James Calvin	Committee Member	Present via Zoom	
David Fingar	Committee Member	Present	
Tarah Gay	Committee Member	Present	
Kenneth Leggett	Committee Member	Excused	
Sarah Sterling	Committee Member	Present	
F. Michael Tucker	President/CEO	Present	
Andy Howard	Counsel	Present	
Lauren Cranna	Business Development Partner	Excused	
Lisa Drahushuk	Administrative Supervisor	Present	
Martha Lane	Business Development Director	Present	
Cathy Lyden	Bookkeeper	Excused	

**Minutes March 21, 2022:**

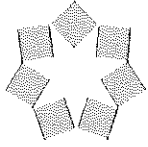
*Mr. Fingar made a motion, seconded by Mr. Calvin to approve the draft minutes from March 21, 2022 as presented. Carried.*

**Committee Appointments New Board Members:**

The Committee discussed potential committee appointments for the new members and existing members who expressed a need to change due to scheduling conflicts. Mr. Fingar asked Ms. Gay if she would consider becoming CEDC’s Treasurer. *Mr. Fingar made a motion, seconded by Mr. Calvin to suggest Ms. Gay for the Treasurer’s position to the Full Board. Carried.*

**Other Business:**

Mr. Tucker noted that the review of the CEDC committee charters and the IDA committee charters was in process. He suggested that the 2 corporations together be reviewed by Mr. Howard’s firm for a set fee not to exceed \$5,000. Ms. Sterling noted the City of Hudson IDA had conducted workshops. Mr. Tucker reviewed the process the HIDA had gone through in order to incentivize certain types of projects. He noted



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their counsel was unsure if the IDA could actually adopt some of the ideas. He suggested the County IDA observe the process and see what could be taken from it.

## **Candidate Interviews:**

Ms. Sterling called for a motion to enter Executive Session. *Mr. Fingar made the motion, seconded by Ms. Gay to enter Executive Session under Article 7 Section 105 (f) of the Public Officers Law for the purpose of discussing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Carried. Executive Session was entered at 8:58 am.*

*Mr. Calvin made a motion seconded by Mr. Fingar to exit Executive Session. Carried. Executive Session was exited at 9:16am.*

Ms. Sterling asked for a motion to recommend the candidate to the full board. *Ms. Gay made a motion, seconded by Mr. Calvin to recommend Mr. Sawyer as a candidate to the Full Board at the next meeting. Carried.*

*Mr. Fingar made the motion, seconded by Ms. Gay to enter Executive Session under Article 7 Section 105 (f) of the Public Officers Law for the purpose of discussing the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Carried. Executive Session was entered at 9:18 am.*

*Mr. Calvin made a motion seconded by Mr. Fingar to exit Executive Session. Carried. Executive Session was exited at 9:33am.*

*Having no further business and no public comments, the committee meeting was adjourned at 9:33 a.m. on a motion by Ms. Gay, seconded by Mr. Fingar. Carried.*

*Respectfully submitted by Lisa Drahushuk*

CEDC Full Board 2022 Attendance List	2022 Missed meetings					
	FB	A&F	Exec	Gov & Nom	Loan	Wkfce
Adams, Ruth	1/6					2/2
Benson, Joseph*	3/5	3/3				
Calvin, Jim	5/6		2/2	4/5		
Cummings, Richard	4/6		2/2			
Drummer, Carlee	6/6					2/2
Fingar, David	5/6	4/4	2/2	5/5	6/6	2/2
Gay, Tarah	5/6	1/1	1/1	5/5		
Grout, Derek	1/6					0/2
Leggett, Kenneth	4/6			2/5	5/6	
Levine, Rachel**	2/3					
Molinski, Michael	5/6				6/6	
Otey, Anita *****	2/6	1/3			0/2	
Pierro, Carmine	2/6					
Rector, Rick ***	3/3	0/0				
Sawyer, Sean*****	1/2					0/0
Scalera, Richard	1/6					
Sterling, Sarah	6/6		2/2	5/5	6/6	
Stickles, Brian	3/5				0/6	

The first number is the number of meetings they have missed.

The second number is the number of meetings held during their term

\* Began term in February

\*\* Began term in May no committee assignment

\*\*\* Began Term in April

\*\*\*\* Began Term in June, no committee meetings held

\*\*\*\*\* Moved to Loan Committee June