

# Columbia County Industrial Development Agency

## MINUTES COLUMBIA COUNTY INDUSTRIAL DEVELOPMENT AGENCY Full Board Tuesday, December 6, 2022

A regular meeting of Columbia County Industrial Development Agency’s Board held Tuesday, December 6, 2022 in person. The meeting was called to order at 8:39 am by Carmine Pierro, Chair.

Attendee Name	Title	Status	Arrived
Nina Fingar-Smith	Secretary	Present in person	
Robert Galluscio	Treasurer	Present in person	
William Gerlach	Board Member	Present in person	
Brian Keeler	Board Member	Present in person	
Carmine Pierro	Chair	Present in person	
Rick Rector	Board Member	Present in person	
Sarah Sterling	Vice-Chair	Present in person	
Andrew Howard	Counsel	Present in person	
F. Michael Tucker	President/CEO	Present in person	
Jessica Gabriel	Senior Economic Developer	Present in person	
Lisa Draushuk	Administrative Supervisor	Present in person	
Cathy Lyden	Bookkeeper	Present in person	
Martha Lane	Business Development Director	Present in person	
Riley Werner	Administrative Assistant	Present in person	

**Draft Minutes August 2, 2022:**

*Ms. Sterling made a motion, seconded by Ms. Fingar-Smith to approve the draft minutes of August 2, 2022 as presented. Carried.*

**Treasurer’s Report:**

Mr. Tucker stated the proceeds from Lot 8 had been received and were being held for the acquisition of property as requested by the County. Mr. Tucker asked the Board to approve the transfer of funds to the county for the intended purpose of purchasing land adjoining the Commerce Park to potentially house the kitchen supporting the Meals on Wheels program. *Mr. Gerlach made a motion, seconded by Mr. Galluscio to approve the transfer as outlined. Carried.*

Mr. Tucker reviewed the status of CEDC projects with the Board. *Ms. Sterling made a motion, seconded by Mr. Rector to approve the Treasurer’s Report as given. Carried.*

**2023 Meeting Schedule:**

*Ms. Sterling made a motion, seconded by Ms. Fingar-Smith to approve the meeting schedule as presented. Carried.*

**Audit Engagement Letter:**

*Mr. Gerlach made a motion, seconded by Mr. Rector to approve the audit engagement letter as presented. Carried.*

*With no public comment or further business, Ms. Fingar – Smith made a motion, seconded by Ms. Sterling to adjourn the meeting. The meeting adjourned at 9:06am.*

*Respectfully submitted by Lisa Draushuk*