

COLUMBIA COUNTY CAPITAL RESOURCE CORPORATION

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Please take notice that there will be a regular meeting of the Columbia County Capital Resource Corporation and its Committees to be held in person on March 13, 2023 at 8:30am, at One Hudson City Centre, Suite 301, Hudson, NY 12534 in accordance with Public Officers Law Section 103-a; This meeting is open to the public, who will have the opportunity to attend the meeting in person at the One Hudson City Centre address or via Zoom and provide live comments. Meeting packets are posted and available on the CRC's website:

<https://columbiaedc.com/about-cedc/capital-resource-corporation/crc-abo-public-documents/>

Join Zoom Meeting

<https://us06web.zoom.us/j/85644464747?pwd=ajgyWUMwQ0JlVYlU3OHZwdmtiaXZiZz09>

Meeting ID: 856 4446 4747, Passcode: 304439, Dial by your location: 1 646 558 8656

Find your local number: <https://us06web.zoom.us/j/85644464747?pwd=ajgyWUMwQ0JlVYlU3OHZwdmtiaXZiZz09>

Dated: March 6, 2023

Nina Fingar-Smith

Secretary, Columbia County Capital Resource Corporation

CRC Governance Committee Meeting Agenda

Members:

Nina Fingar-Smith	Brian Keeler	Sarah Sterling
Bob Galluscio	Carmine Pierro	
William Gerlach	Rick Rector	

1. Minutes, February 7, 2023*
2. Statement of Internal Controls*
3. Public Comment

Attachments:

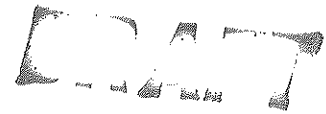
Draft February 7, 2023 Minutes

Statement of Internal Controls

* Requires Approval

One Hudson City Centre, Suite 301, Hudson, New York 12534
Phone: 518-828-4718

COLUMBIA COUNTY CAPITAL RESOURCE CORPORATION



Draft MINUTES COLUMBIA COUNTY Capital Resource Corporation Governance Committee Tuesday, February 7, 2023

The regular meeting of Columbia County Capital Resource Corporation Board's Finance Committee, held in person on the above date. The meeting was called to order at 8:42am by Carmine Pierro, Chairman,

Attendee Name	Title	Status	Arrived
Nina Fingar-Smith	Secretary	Absent	
Robert Galluscio	Treasurer	Present in person	
William Gerlach	Board Member	Present in person	
Brian Keeler	Board Member	Present in person	
Carmine Pierro	Chair	Present in person	
Rick Rector	Board Member	Present in person	
Sarah Sterling	Vice-Chair	Present in person	
Andrew Howard	Counsel	Present in person	
F. Michael Tucker	President/CEO	Present in person	
Jessica Gabriel	Senior Economic Developer	Absent	
Chris Brown	Housing Development Coordinator	Present in person	
Martha Lane	Business Development Director	Present in person	
Stephen VanDenburgh	Business Development Specialist	Present in person	
Lisa Drahushuk	Administrative Supervisor	Present in person	
Cathy Lyden	Bookkeeper	Present in person	
Riley Werner	Administrative Assistant	Present in person	

Minutes, March 14, 2022:

Ms. Sterling made a motion, seconded by Mr. Galluscio to approve the Governance Committee minutes from March 14, 2022. Carried.

Governance Committee Charter:

Mr. Galluscio made a motion, seconded by Mr. Rector to approve the document as presented. Carried.

2023 Compliance Calendar:

Mr. Keeler made a motion, seconded by Mr. Galluscio to approve the 2023 Compliance Calendar as presented. Carried.

2022 Committee Evaluation:

Ms. Sterling made a motion, seconded by Mr. Keeler to approve the 2022 Committee evaluation as presented. Carried.

2022 Discharged Duties:

Mr. Galluscio made a motion, seconded by Mr. Rector to approve the 2022 Discharged Duties. Carried.

**COLUMBIA COUNTY
CAPITAL RESOURCE CORPORATION**



With no other business and no public comment, Mr. Gerlach made a motion, seconded by Mr. Keeler to adjourn the meeting. Carried. The Governance Committee Meeting ended at 8:44am.

Respectfully submitted by Lisa Drahushuk

Statement of the Effectiveness of Internal Control

This Statement of the Effectiveness of Internal Controls was adopted by the Board of Directors of the Columbia County Capital Resource Corporation, (the "Corporation"), a public benefit corporation established under the laws of the State of New York, on this _____ day of March 2023.

Purpose

To satisfy the requirement of Section 2800 (1)(a)(9) and Section 2800 (2)(a)(9) of Public Authorities Law, the Corporation has prepared the following statement:

Statement of the Effectiveness of Internal Controls

This statement certifies that the Columbia County Capital Resource Corporation followed a process that assessed and documented the adequacy of its internal control structure and policies for the year ending December 31, 2022.

To the extent that deficiencies were identified, the Corporation has developed corrective action plans to reduce any corresponding risk.