

Columbia County Industrial Development Agency

Please take notice that there will be a regular meeting of the Columbia County Industrial Development Agency and its Committees to be held in person on March 13, 2023 at 8:30am, at One Hudson City Centre, Suite 301, Hudson, NY 12534 in accordance with Public Officers Law Section 103-a; This meeting is open to the public, who will have the opportunity to attend the meeting in person at the One Hudson City Centre address or via Zoom and provide live comments. Meeting packets are posted and available on the IDA's website: [https://columbiaedc.com/about-cedc/columbia-county-ida/ccida-public-documents-room/Join Zoom Meeting](https://columbiaedc.com/about-cedc/columbia-county-ida/ccida-public-documents-room/Join%20Zoom%20Meeting)
<https://us06web.zoom.us/j/85644464747?pwd=ajgyWUMwQ0JvYU3OHZwdmtiaXZiZz09>
Meeting ID: 856 4446 4747, Passcode: 304439, Dial by your location: 1 646 558 8656
Find your local number: <https://us06web.zoom.us/u/k11KeS3QQ>

Dated: March 6, 2023
Nina Fingar-Smith
Secretary, Columbia County Industrial Development Agency

IDA Governance Committee Agenda

Members:

Nina Fingar-Smith	Brian Keeler	Sarah Sterling
Bob Galluscio	Carmine Pierro	
William Gerlach	Rick Rector	

1. Draft Minutes, February 7, 2023*
2. Statement of Internal Controls*
3. Public Comments

Attachments:

Minutes, February 7, 2023
Statement of Internal Controls

* Requires Action

One Hudson City Centre, Suite 301
Hudson, New York 12534
518-828-4718



**Columbia County
Industrial Development Agency**

**MINUTES
COLUMBIA COUNTY
INDUSTRIAL DEVELOPMENT AGENCY
Governance Committee
Tuesday, February 7, 2023**

A regularly scheduled meeting of Columbia County Industrial Development Agency’s Governance Committee held in person on Tuesday, February 7, 2023. The meeting was called to order at 9:01am by Carmine Pierro, Chairman

Attendee Name	Title	Status	Arrived
Nina Fingar-Smith	Secretary	Absent	
Robert Galluscio	Treasurer	Present in person	
William Gerlach	Board Member	Present in person	
Brian Keeler	Board Member	Present in person	
Carmine Pierro	Chair	Present in person	
Rick Rector	Board Member	Present in person	
Sarah Sterling	Vice-Chair	Present in person	
Andrew Howard	Counsel	Present in person	
F. Michael Tucker	President/CEO	Present in person	
Jessica Gabriel	Senior Economic Developer	Present in person	
Chris Brown	Housing Development Coordinator	Present in person	
Martha Lane	Business Development Director	Present in person	
Stephen VanDenburgh	Business Development Specialist	Present in person	
Lisa Drahusuk	Administrative Supervisor	Present in person	
Cat Lyden	Bookkeeper	Present in person	
Riley Werner	Administrative Assistant	Present in person	

Minutes March 14, 2022:

Ms. Sterling made a motion, seconded by Mr. Rector to approve the March 14, 2022 minutes. Carried.

Governance Committee Charter:

Mr. Keeler made a motion, seconded by Mr. Galluscio to approve the Governance Committee charter as presented. Carried.

2023 Compliance Calendar:

Mr. Keeler made a motion, seconded by Mr. Galluscio to approve the 2023 Compliance Calendar as presented. Carried.

2022 Discharged Duties:

Mr. Galluscio made a motion, seconded by Mr. Keeler to approve the 2022 Discharged Duties as presented. Carried.

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2022 Committee Evaluation:

Mr. Keeler made a motion, seconded by Ms. Sterling to approve the 2022 Committee Evaluation as presented. Carried.

With no further business to discuss or public comment, a motion was made by Mr. Galluscio and seconded by Ms. Sterling. Carried. The meeting adjourned at 9:03am.

Respectfully submitted by Lisa Draushuk

Statement of the Effectiveness of Internal Control

This Statement of the Effectiveness of Internal Controls was adopted by the Board of Directors of the Columbia County Industrial Development Agency, (the “Agency”), a public benefit corporation established under the laws of the State of New York, on this _____ day of March, 2023.

Purpose

To satisfy the requirement of Section 2800 (1)(a)(9) and Section 2800 (2)(a)(9) of Public Authorities Law, the Agency has prepared the following statement:

Statement of the Effectiveness of Internal Controls

This statement certifies that the Columbia County Industrial Development Agency followed a process that assessed and documented the adequacy of its internal control structure and policies for the year ending December 31, 2022.

To the extent that deficiencies were identified, the Agency has developed corrective action plans to reduce any corresponding risk.