



Choose Columbia

Columbia Economic Development Corporation

**DRAFT MINUTES
COLUMBIA ECONOMIC DEVELOPMENT CORPORATION
Executive Committee
Tuesday, March 7, 2023
One Hudson City Centre, Suite 301
Hudson, NY 12534**

A regular meeting of the Columbia Economic Development Corporation (CEDC) Executive Committee held in person and accessible to the public via Zoom on March 7, 2023. The meeting was called to order at 8:30am by David Fingar, Chair.

Attendee Name	Title	Status	Arrived/ Departed
David Fingar	Chair	Present in person	
James Calvin	Vice-Chair	Present in person	
Tarah Gay	Treasurer	Present in person	
Sarah Sterling	Secretary	Present in person	
Richard Cummings	Committee Member	Present in person	
Andrew Howard, Esq	CEDC Counsel	Present in person	
F. Michael Tucker	President/CEO	Present in person	
Jessica Gabriel	Vice-President of Economic Development	Present in person	
Martha Lane	Vice-President of Business Development	Present in person	
Chris Brown	Housing Development Coordinator	Present in person	
Stephen VanDenburgh	Business Development Specialist	Present in person	
Cat Lyden	Bookkeeper	Present in person	
Lisa Draushuk	Administrative Supervisor	Present in person	
Riley Werner	Administrative Assistant	Present in person	

Minutes, January 10, 2023:

Mr. Calvin made a motion, seconded by Ms. Gay to approve the minutes from January 10, 2023. Carried.

Executive Committee Charter:

Ms. Sterling noted she and Mr. Howard had reviewed and redone the charter to maintain conformity and accuracy. *Ms. Sterling made a motion, seconded by Mr. Calvin to recommend the revised charter to the Full Board as presented. Carried.*

2022 Committee Evaluation

Mr. Calvin made a motion, seconded by Mr. Cummings to approve the presented Executive Committee evaluation as presented. Carried.

Strategic Planning Update:

Mr. Tucker noted the goal was to approve the Strategic Plan at the March full Board meeting. He stated he had also distributed a flyer about the speaker for the Annual Meeting, noting the focus was workforce

and affordable housing. Mr. Tucker stated the Workforce & Education Committee had met after the last Full Board meeting. Mrs. Gabriel had put together a draft chart as a result of that meeting outlining the changes and the timeframe and measurements. She noted the committee has agreed that CEDC should support the stakeholders who are responsible for driving the activities supporting workforce. She stated question was to how better to support and how to push out communication about workforce & education. She stated the outline would be sent to the Workforce & Education Committee later in the day or tomorrow in order to get their feedback. She stated any edits would be made and then the document would be reviewed by the Full Board at the end of March and then the document would be presented at the annual meeting in April.

Mr. Tucker briefly reviewed the draft audit, reviewing the highlights. He noted he would ask footnotes be added to the financials explaining several of the items. He noted a number of people have been coming in to discuss potential projects, and loan inquires continued to come in. Mr. Brown has met nearly all the members of the Task Force and the Advisory Committee as well as the Board of Supervisors. He stated outreach had begun.

Mr. Tucker noted the Village of Kinderhook had been awarded \$2.5 million as part of the New York Forward program. He stated that would be featured in the annual report. He asked Mrs. Gabriel to review the Germantown event. She noted there were over 40 attendees and held at the Central House. The Germantown supervisor and the economic development committee were pleased with the event. She stated this would be duplicated throughout the county.

Mr. Tucker outlined future events and reviewed the progress with Broadband, noting the current goals were to fill the gaps in current service.

Staffing Review- Executive Session:

Mr. Fingar asked the Committee enter into Executive Session under Section 105 1 f. of the Open Meeting law to discuss: the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. *Mr. Calvin made a motion, seconded by Ms. Gay. Executive Session was entered into at 8:59am. Executive Session was exited at 9:09am on the motion of Mr. Cummings, which was seconded by Mr. Calvin. All present voted in favor.*

Public Comment:

With no further business and no public comment the meeting was adjourned at 9:10am upon a motion by Ms. Sterling and seconded by Mr. Calvin.

Respectfully submitted by Lisa Drachusuk