

COLUMBIA COUNTY CAPITAL RESOURCE CORPORATION

DRAFT MINUTES COLUMBIA COUNTY Capital Resource Corporation Board Meeting Tuesday, March 13, 2023

The regular meeting of Columbia County Capital Resource Corporation was called to order at 8:34am on March 13, 2023 by Sarah Sterling, Vice- Chair

Attendee Name	Title	Status	Arrived
Nina Fingar-Smith	Secretary	Present in person	
Robert Galluscio	Treasurer	Present in person	
William Gerlach	Board Member	Present in person	
Brian Keeler	Board Member	Absent	
Carmine Pierro	Chair	Absent	
Rick Rector	Board Member	Present in person	
Sarah Sterling	Vice-Chair	Present in person	
Andrew Howard	Counsel	Present in person	
F. Michael Tucker	President/CEO	Present in person	
Jessica Gabriel	Senior Economic Developer	Present in person	
Chris Brown	Housing Development Coordinator	Present in person	
Martha Lane	Business Development Director	Present in person	
Stephen VanDenburgh	Business Development Specialist	Present in person	
Lisa Drahushuk	Administrative Supervisor	Present in person	
Cat Lyden	Bookkeeper	Present in person	
Riley Werner	Administrative Assistant	Present in person	

Minutes, March 13, 2023:

Ms. Fingar-Smith made a motion, seconded by Mr. Rector to approve the draft minutes from March 13, 2023 as presented. Carried.

Ms. Sterling asked for a motion to hold the CRC Full Board meeting in abeyance while the Committee meetings were held. *Mr. Galluscio made a motion, seconded by Mr. Rector to hold the full board meeting in abeyance. Carried.* The meeting was paused at 8:34am.

The meeting was continued at 8:39 am

Consent Agenda

Committee Reports:

2022 Audit and Related Correspondence

2022 Statement of Internal Controls

Ms. Fingar-Smith made a motion, seconded by Mr. Galluscio to approve the 2022 Audited Financials, related correspondence and the Statement of Internal Controls as presented. Carried.

PARIS Report Review:

The Board reviewed the first draft of the PARIS report. Mrs. Drahushuk noted it wasn't completed as some of the information still had to be entered.

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Administrative Director's Report:

Mr. Tucker stated he continued to seek out projects for the CRC, noting the Shaker Museum and the Columbia Memorial Hospital were possibilities, noting larger projects would be needed due to the costs.

With no public comment and no further business to come before the Board, Mr. Rector made a motion, seconded by Ms. Fingar-Smith to adjourn the meeting. Carried. The meeting was adjourned at 8:41am.

Respectfully submitted by Lisa Drahushuk