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COLUMBIA ECONOMIC DEVELOPMENT CORPORATION NOTICE OF PUBLIC MEETING

Please take notice that there will be a regular meeting of the Columbia Economic Development Corporation’s Workforce & Education Committee to be held in person and via Zoom on August 3, 2023 at 8:30am, at One Hudson City Centre, Suite 301, Hudson, NY 12534 in accordance with Public Officers Law Section 103-a. This meeting is open to the public, who will have the opportunity to attend the meeting in person at the One Hudson City Centre address or via Zoom and provide live comments. Comments can also be provided via email before and during the meeting to mtucker@columbiaedc.com. Meeting packets are posted and available on CEDC’s website: <https://columbiaedc.com>. Join Zoom Meeting:

<https://us06web.zoom.us/j/87573966577?pwd=SExwblmcTB0UzRlVXhXaFdGS2NOdz09>

Meeting ID: 875 7396 6577, Passcode: 589132, Dial by your location: 1 646 558 8656

Find your local number: <https://us06web.zoom.us/j/87573966577?pwd=SExwblmcTB0UzRlVXhXaFdGS2NOdz09>

The public will have an opportunity to hear the meeting live and provide comments via Zoom or in person. Please check the website on www.columbiaedc.com for updated information.

July 27, 2023

Sarah Sterling

Secretary, Columbia Economic Development Corporation

CEDC Workforce and Education Committee Agenda

Ruth Adams	Derek Grout	Michael Molinski
Carlee Drummer	Michael Johnston	Sean Sawyer
David Fingar	Bryan Mahoney	

1. Minutes December 14, 2022*
2. Meeting notes February 28, 2023
3. Update on Activities
4. Discussion: Child Care
5. Committee Meeting Schedule
6. Public Comment

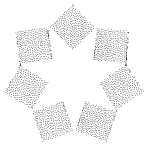
Attachments:

Draft December 14, 2022 minutes

Meeting notes February 28, 2023

Draft Meeting Schedule 2024

* Requires Approval



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MINUTES
COLUMBIA ECONOMIC DEVELOPMENT CORPORATION
WORKFORCE DEVELOPMENT AND EDUCATION COMMITTEE
Wednesday, December 14, 2022
One Hudson City Centre
Suite 301
Hudson, New York

A special meeting of Columbia Economic Development Corporation’s (CEDC) Workforce Development and Education Committee was held in person on December 14, 2022 at 8:30 am.

Attendee Name	Title	Status
Ruth Adams	Committee Member	Present via Zoom due to illness
David Fingar	Committee Member	Present
Derek Grout	Committee Member	Absent
Carlee Drummer	Committee Member	Present
Sean Sawyer	Committee Member	Present
Tarah Gay	Board Member	Present
Michael Molinski	Board Member	Present
F. Michael Tucker	President/CEO	Present
Andy Howard	Counsel	Present via Zoom
Jessica Gabriel	Senior Economic Developer	Present
Lisa Drahushuk	Administrative Supervisor	Present
Martha Lane	Business Development Director	Present
Cathy Lyden	Bookkeeper	Present
Riley Werner	Administrative Assistant	Present

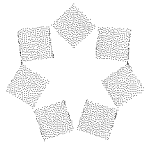
Ms. Adams called the meeting to order at 8:34am

Minutes:

Mr. Fingar made a motion, seconded by Ms. Gay to approve the minutes from November 15, 2022. Carried.

Strategic Planning Discussion:

Mr. Tucker reviewed the present mission of the Workforce and Education pillar. He suggested the statement needed to be refined and updated. He questioned if CEDC could do any of the items. He noted that the items under “Leverage Columbia County’s education to improve workforce pipeline; Increase skilled workforce; Increase funding for and investment in skills training”



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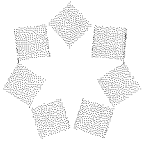
He questioned if some items had already been completed and CEDC may not be able to do others. He reviewed some of the items that had been done and could be tied into the statement. He expressed some things needed to be refined and others examined to determine if CEDC could or should be the organization to follow through with them.

Mr. Sawyer stated disconnect existed between education and employment in the younger grades. He suggested that was a missed opportunity, questioning if businesses could assist in connecting with children at a younger age to ready them for the workforce. He noted there was no awareness among young people of the diversity of job opportunities available. Ms. Gay stated it felt this made the young directionless. Dr. Drummer stated in Columbia and Greene counties most businesses had no idea how the college could assist them with their workforce. Mr. Tucker stated CEDC and the Chamber of Commerce Staff should be educated in the opportunities available to businesses regarding workforce.

Ms. Adams noted in the past a discussion had taken place about what the Committee and CEDC staff could actually do. She wondered if this was over ambitious and she reminded the committee that CEDC had stated they should not create programs. She stated that they were good at convening. She suggested this may be a reach, to take on programing. Mr. Tucker stated a part of convening could be reviving partner meetings to keep abreast of happenings. He noted referrals could be made with no problems. He stated CEDC couldn't run the program but understood the programs and could refer to resources.

Mr. Tucker suggested perhaps a higher level with greater detail communication plan which could be the Workforce & Education pillar. Ms. Adams thought the root of the mission should be examined in terms of what an economic development agency should do as well as what the staff can handle. Mr. Tucker noted the unemployment level was low. Mr. Fingar asked if this was something CEDC should lead or perhaps just assist. If that were the case, is it CEDC's role to establish pillars and guidelines or should it be outsourced and asking the College or BOCES and see how they need support.

Dr. Drummer thought the college was appropriate, noting this was the business of the College. She reviewed a retreat that took place at the end of summer. She stated the college would be investigating what they could do regarding human resources training after a large business stated that was an area in which they required assistance. Mr. Tucker suggested convening the Workforce and Education committee as well as other related individuals to meet. He stated he had been considering making Workforce a section of the newsletter. Mr. Fingar asked if the CEDC Workforce and Education Committee could get reports from Dr. Drummer on her committee as well as from BOCES and others. Those stake holders could be added to the Workforce & Education Committee and reports could be given. Mr. Tucker stated Mr. Church and Mr. Nardone, Mr. Gerlach and the Greene County representatives would be on board. He suggested Chris Nardone should be the lead as opposed to CEDC.



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Mr. Tucker stated the head of Workforce Development at Empire State Development could also be brought in as well as various other regional organizations. He felt two or three larger employers as well as representatives from several smaller businesses could also join the group, which could report back to the CEDC Workforce Committee. Mr. Fingar noted there were others who could handle the workforce issues better. Mr. Tucker suggested the Workforce and Education committee remain involved for 6 months after which a member of the current committee could be involved in the new group.

Mr. Molinski noted school districts could be educated on the parties involved in workforce, as well as the manner school districts could fit in. Mr. Sawyer questioned if businesses could be represented at the local events so others in the county would understand the potential employers who were seeking workers. He questioned if businesses could go to the schools. Mr. Tucker questioned if the schools could have their own career awareness programs. Ms. Adams suggested providing a list of businesses located within the school district would assist the schools. Dr. Drummer stated the college is very reactive to high school students, but stated they recognizes the importance of middle school and elementary school children as well. She stated they offered summer programs to them and made them familiar with the campus. The committee discussed ways CEDC could serve as a resource.

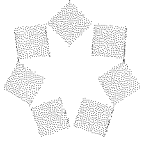
Mr. Fingar suggested at the next meeting in January, reach out to the stakeholders and invite them to the next Workforce & Education Committee meeting and explaining what the committee is trying to accomplish. Dr. Drummer suggested meeting in person, with the time to be determined. Ms. Adams suggested a list of people who CEDC would like to participate and spend some of the time contacting and explaining the goals. She noted workforce was tied to affordable housing, and wondered if the workforce topic would need to take a backseat to affordable housing. Mr. Tucker stated CEDC needed to be at the table, but didn't need to be the initiator or run the programs.

Mr. Tucker asked if CEDC should host the meeting or if another organization should take point. Dr. Drummer offered to host at the college. Mr. Fingar asked if the committee could add Mr. Molinski to the Workforce & Education Committee. The Committee agreed he would be a good addition due to his veteran status.

Public Comment:

With no public present and no further comments, Mr. Sawyer made a motion, seconded by Mr. Fingar, to adjourn the meeting at 9:23am.

Respectfully submitted by Lisa Drahusuk



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Meeting Notes
COLUMBIA ECONOMIC DEVELOPMENT CORPORATION
WORKFORCE DEVELOPMENT AND EDUCATION COMMITTEE
Tuesday, February 28, 2023
One Hudson City Centre
Suite 301
Hudson, New York

A special meeting of Columbia Economic Development Corporation’s (CEDC) Workforce Development and Education Committee was held in person on February 28, 2023 at 9:30 am.

Attendee Name	Title	Status
Ruth Adams	Committee Member	Present via Zoom
Anand Balasar	Committee Member	Absent
Carlee Drummer	Committee Member	Present via Zoom
David Fingar	Committee Member	Present in person
Derek Grout	Committee Member	Absent
Michael Johnston	Committee Member	Absent
Michael Molinski	Committee Member	Present in person
Sean Sawyer	Committee Member	Absent
F. Michael Tucker	President/CEO	Present in person
Andy Howard	Counsel	Present in person
Jessica Gabriel	Senior Economic Developer	Present in person
Martha Lane	Business Development Director	Present in person
Chris Brown	Housing Development Coordinator	Present in person
Stephen Vandenburg	Business Development Specialist	Present in person
Cathy Lyden	Bookkeeper	Present in person
Riley Werner	Administrative Assistant	Present in person
Lisa Draushuk	Administrative Supervisor	Present in person

With no quorum present, Mr. Fingar called the meeting to order at 9:34am. He asked Ms. Adams begin the discussion.

Ms. Adams stated the discussion would be about the viability of the Committee. She thanked Dr. Drummer for hosting the meeting at Columbia-Greene Community College. She asked for a brief review of the past workings of the Committee. Mr. Tucker stated the committee began as a reaction to issues of employers being unable to find skilled employees. He noted CEDC was working with Questar, the school districts and others involved in the workforce issues. He stated a job fair was done for three years, after which the Career Connects program was begun. He noted meetings continued during Covid, but it was determined that others may be better equipped to handle workforce issues. He felt CEDC needed to be present, but not run the programs.

Mr. Tucker reminded the Committee that Mrs. Gabriel had a seat on the Workforce Investment Board. Dr. Drummer stated the college had a strong connection with the Workforce Investment Board, and could report



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back to CEDC as could Mrs. Gabriel. She wasn't sure the committee had a purpose at this point but felt Chris Nardone was key to the addressing the issues.

Mr. Fingar felt all involved should have a seat at the table, but was unsure who should run it. Mr. Tucker felt CEDC could provide support, but agreed they should not lead. Dr. Drummer suggested that when CEDC was in the community, they could report community needs back to the college. She was unsure if the Committee had a role. Mr. Fingar stated it appeared that Mr. Nardone and his organization would be the appropriate place to run programs, with the other organizations having a seat at the table. Mr. Tucker suggested maintaining the CEDC Committee meetings a few times a year, as well as continue the meetings convened by Chris Nardone. Mr. Tucker felt getting information to Mr. Nardone and Dr. Drummer was important in order to address issues as they appeared. He also suggested a follow-up to the Skilling the Gap event. Ms. Adams suggested holding a Zoom event hearing from all partners in the County annually, to maintain connections. Ms. Adams suggested the Committee should have an identifiable goal for each meeting going forward, as well as identifying what is needed as well as understanding what would be done with the information received.

Mrs. Gabriel asked Dr. Drummer if there was anything CEDC could support or follow up on with Professor Kenny's and his findings. Dr. Drummer stated the items which had been discussed was within the purview of the college. She stated she would contact CEDC if she needed support, noting they have already begun follow up on some items. Mr. Tucker stated the college could provide substantive training, and CEDC could assist with marketing. He felt the partner meetings should continue and CEDC could play a supporting role. Dr. Drummer stated the college would be holding an open house with demonstrations and the buildings and professors available for attendees. Mr. Tucker stated CEDC would assist with the marketing.

Ms. Adams asked if the language of the pillar needed to be changed due to the changing of CEDC's role. Mr. Tucker stated he would keep the pillar and adjust the information, perhaps adding a list of the partners. Ms. Adams agreed the list of partners would be strong statement. Mrs. Gabriel stated she would take the comments and add the objectives under the current pillar.

Ms. Adams noted the Committee needed a permanent chair, noting she wouldn't be able to fill that position. Mr. Tucker stated he would discuss the opening with Mr. Fingar. Dr. Drummer stated she could be available if the meeting schedule was only 2 to 3 meetings a year.

Mr. Tucker stated he was researching a manufacturing program with the Center for Economic Growth, which would include Columbia-Greene Community College. Dr. Drummer stated she would like to get involved in training for the semi-conductor sector but needed background on the needs and requirements.

Mr. Fingar summarized the meeting: CEDC didn't need to lead, the objectives needed to be changed, CEDC should maintain the Committee but meet once or twice a year, to be determined, and rely on Dr. Drummer and, Ms. Gabriel to report on workforce. Mrs. Gabriel stated she will send a draft to the Committee to review the edits then insert into the full Strategic Plan and present to the Full Board on March 28th.

Public Comment:

With no public present and no further comments, Mr. Fingar ended the meeting with no quorum at 9:55am.

Respectfully submitted by Lisa Draushuk