

COLUMBIA COUNTY CAPITAL RESOURCE CORPORATION

MINUTES - DRAFT COLUMBIA COUNTY Capital Resource Corporation Audit Committee Tuesday, December 5, 2023

The regular meeting of Columbia County Capital Resource Corporation Board's Audit Committee, in person on the above date, accessible to the public via Zoom. The meeting was called to order at 8:32am by Sarah Sterling, Vice-Chair.

Attendee Name	Title	Status	Arrived
Nina Fingar-Smith	Secretary	Present in person	
Robert Galluscio	Treasurer	Absent	
William Gerlach	Board Member	Present in person	
Brian Keeler	Board Member	Present in person	
Carmine Pierro	Chair	Absent	
Rick Rector	Board Member	Present in person	
Sarah Sterling	Vice-Chair	Present in person	
Andrew Howard	Counsel	Present in person	
F. Michael Tucker	President/CEO	Present in person	
Chris Brown	Housing Development Coordinator	Absent	
Martha Lane	Business Development Director	Absent	
Stephen VanDenburgh	Business Development Specialist	Present in person	
Lisa Drahushuk	Administrative Supervisor	Present in person	
Cat Lyden	Bookkeeper	Absent	
Riley Werner	Administrative Assistant	Present in person	

Minutes, March 13, 2023:

Mr. Rector made a motion, seconded by Mr. Gerlach to approve the Audit Committee minutes from March 13, 2023. Carried.

2023 Audit Engagement Letter:

Mr. Tucker reviewed the audit engagement letter he noted the price has gone up \$600. Mr. Rector made a motion, seconded by Ms. Sterling that Mr. Tucker go back to UHY with the Board's concern with the price increase on a corporation, that has had no activity in several years. Carried. Mr. Rector made a motion, seconded by Mr. Keeler that the Audit Engagement letter be accepted with Mr. Tucker authorized to negotiate the price on the Board's behalf. Carried.

Public Comment

With no public present and no public comments presented, Mr. Rector made a motion, seconded by Mr. Gerlach. The meeting adjourned at 8:38am

Respectfully submitted by Lisa Drahushuk