

COLUMBIA COUNTY CAPITAL RESOURCE CORPORATION

MINUTES DRAFT COLUMBIA COUNTY Capital Resource Corporation Board Meeting Tuesday, December 5, 2023

The regular meeting of Columbia County Capital Resource Corporation was held at 8:38am on December 5, 2023 in person and was accessible to the public via Zoom. The meeting was called to order at 8:38am, by Sarah Sterling, Acting-Chair.

Attendee Name	Title	Status	Arrived
Nina Fingar-Smith	Secretary	Present in person	
Robert Galluscio	Treasurer	Absent	
William Gerlach	Board Member	Present in person	
Brian Keeler	Board Member	Present in person	
Carmin Pierro	Chair	Absent	
Rick Rector	Board Member	Present in person	
Sarah Sterling	Vice-Chair	Present in person	
Andrew Howard	Counsel	Present in person	
F. Michael Tucker	President/CEO	Present via Zoom	
Chris Brown	Housing Development Coordinator	Absent	
Martha Lane	Vice-President of Business Development	Absent	
Stephen VanDenburgh	Business Development Specialist	Present in person	
Lisa Drahushuk	Administrative Supervisor	Present in person	
Cat Lyden	Bookkeeper	Absent	
Riley Werner	Administrative Assistant	Present in person	

Minutes, October 3, 2023:

Mr. Gerlach made a motion, seconded by Mr. Rector to approve the draft minutes from October 3, 2023 as presented. Carried.

Treasurer's Report:

Mr. Tucker reviewed the financials with the Committee, and asked if the Board had any questions. *Mr. Rector made a motion, seconded by Ms. Fingar - Smith to approve the report as presented. Carried.*

2023 Audit Engagement Letter:

Ms. Fingar-Smith made a motion, seconded by Mr. Keeler to approve the letter upon Mr. Tucker discussing a price reduction with the auditors as recommended by the Audit committee. Carried.

With no public comment and no further business to come before the Board, Mr. Keeler made a motion, seconded by Mr. Rector to adjourn the meeting. Carried. The meeting was adjourned at 8:45am.

Respectfully submitted by Lisa Drahushuk