

Columbia County Industrial Development Agency

MINUTES COLUMBIA COUNTY INDUSTRIAL DEVELOPMENT AGENCY Full Board Tuesday, October 3, 2023

A regular meeting of Columbia County Industrial Development Agency’s Board was held Tuesday, October 3, 2023 in person, and accessible to the public via Zoom. The meeting was called to order at 8:50 am by Carmine Pierro, Chair.

Attendee Name	Title	Status	Arrived
Nina Fingar-Smith	Secretary	Present in person	
Robert Galluscio	Treasurer	Present in person	
William Gerlach	Board Member	Present in person	
Brian Keeler	Board Member	Present in person	
Carmine Pierro	Chair	Present in person	
Rick Rector	Board Member	Present in person	
Sarah Sterling	Vice-Chair	Present in person	
Andrew Howard	Counsel	Present in person	
F. Michael Tucker	President/CEO	Present via Zoom	
Jessica Gabriel	Senior Economic Developer	Present in person	
Chris Brown	Housing Development Coordinator	Absent	
Martha Lane	Business Development Director	Present in person	
Stephen VanDenburgh	Business Development Specialist	Present in person	
Cat Lyden	Bookkeeper	Present in person	
Riley Werner	Administrative Assistant	Present in person	
Lisa Drahushuk	Administrative Supervisor	Present in person	

Minutes August 1, 2023 & September 11, 2023:

Mr. Galluscio made a motion, seconded by Mr. Rector to approve the minutes of August 1, 2023 and September 11, 2023 as presented. Carried.

Treasurer’s Report:

Mr. Tucker reviewed the Balance Sheet, noting the document showed the CEDC fee, which was being carried forward and would be addressed at the end of the year. He stated the document also showed funds being held on behalf of the County. He noted new projects were needed to bring in revenue. He stated the IDA should look at the current fee schedule at the first of the year, suggesting they adopt a schedule similar to the HIDA’s. *Mr. Rector made a motion, seconded by Mr. Galluscio to approve the Treasurer’s Report as presented. Carried.*

2024 Meeting Schedule:

Mr. Galluscio made a motion, seconded by Ms. Sterling to approve the 2024 Meeting Schedule as presented. Carried.

Administrative Director's Report:

Mr. Tucker stated there was no new information regarding 178 Healy Boulevard. He stated the Wick Hotel project purchase was moving forward and currently awaiting a final approval from Marriott.

Draft Revised Application:

Ms. Fingar – Smith made a motion, seconded by Ms. Sterling to approve the revised application as presented . Carried.

Draft Revised Evaluation Criteria:

Mr. Keeler made a motion, seconded by Mr. Rector to approve the Draft Revised Evaluation Criteria as presented. Carried.

Ms. Sterling asked if projects had a process for reporting jobs. Mrs. Gabriel stated the information was gathered at the first of the year from the projects and inserted into the PARIS report, which was reviewed by the Board.

With no public comment or further business, Mr. Galluscio made a motion, seconded by Ms. Fingar-Smith to adjourn the meeting. The meeting adjourned at 9:02am.

Respectfully submitted by Lisa Draushuk