

Columbia County Capital Resource Corporation

2023 Discharged Duties

Audit Committee:

- Reviewed and recommended approval by the full board: Internal Controls Statement and 2022 Audited Financials and audit related correspondence
- Reviewed and approved Committee Charter, 2022 Discharged Duties, 2022 Committee Evaluation.
- Reviewed and recommended the 2023 Audit engagement letter

Finance Committee:

- Reviewed and recommended approval by the full board: semi-annual financial reports and 2024 budget.
- Reviewed and approved Committee Charter, 2022 Discharged Duties, 2022 Committee Evaluation.
- Reviewed and recommended the 2022 Investment Report.

Governance Committee:

- Reviewed and recommended for full board approval: Compliance Calendar,
- Reviewed and approved Committee Charter, 2022 Discharge of Duties, 2022 Committee evaluation, 2024 meeting schedule

Full Board:

- Reviewed and approved appointment of: Officers, Corporate Attorney, Corporation Accountants, Administrative Officer and staff, committee members, ethic and procurement officers.
- Reviewed and approved: 2024 meeting schedule, corporate policies and procedure, banks and financial accounts, 2023 compliance calendar, 2022 Investment Report, 2022 internal controls statement, 2022 Committee discharged duties, 2022 Operations and accomplishments, 2022 performance measures report, 2023 mission and measurements goals statement, 2022 audited financials, 2022 Board evaluation, Committee charters and the 2024 budget and meeting schedule.
- Approved 2023 Audit engagement letter.
- Reviewed Treasurers reports 2023.