

# COLUMBIA COUNTY CAPITAL RESOURCE CORPORATION

## MINUTES DRAFT COLUMBIA COUNTY Capital Resource Corporation Governance Committee Tuesday, February 6, 2024

The regular meeting of Columbia County Capital Resource Corporation Board's Finance Committee, held in person on the above date. The meeting was called to order at 8:42am by Carmine Pierro, Chairman,

Attendee Name	Title	Status	Arrived
Nina Fingar-Smith	Secretary	Present in person	
Robert Galluscio	Treasurer	Present in person	
William Gerlach	Board Member	Absent via phone	
Brian Keeler	Board Member	Absent	
Carmine Pierro	Chair	Present in person	
Rick Rector	Board Member	Present in person	
Sarah Sterling	Vice-Chair	Present in person	
Andrew Howard	Counsel	Present in person	
F. Michael Tucker	President/CEO	Present in person	
Chris Brown	Housing Development Coordinator	Present in person	
Martha Lane	Business Development Director	Present in person	
Stephen VanDenburgh	Business Development Specialist	Present in person	
Lisa Drahushuk	Administrative Supervisor	Present in person	
Cat Lyden	Bookkeeper	Present in person	
Riley Werner	Administrative Assistant	Present in person	
A Joseph Scott	IDA Counsel	Present via Zoom	
Chris Canada	IDA Counsel	Present via Zoom	

### Minutes, October 3, 2023:

*Mr. Galluscio made a motion, seconded by Ms. Fingar-Smith to approve the Governance Committee minutes from October 34, 2023. Carried.*

### Governance Committee Charter:

*Ms. Sterling made a motion, seconded by Mr. Rector to approve the document as presented. Carried.*

### 2024 Compliance Calendar:

*Ms. Fingar-Smith made a motion, seconded by Ms. Sterling to approve the 2024 Compliance Calendar as presented. Carried.*

### 2023 Committee Evaluation:

*Ms. Sterling made a motion, seconded by Mr. Rector to approve the 2023 Committee evaluation as presented. Carried.*

### 2023 Discharged Duties:

*Mr. Rector made a motion, seconded by Ms. Fingar-Smith to approve the 2023 Discharged Duties. Carried.*

# **COLUMBIA COUNTY CAPITAL RESOURCE CORPORATION**

**2023 Statement of Internal Controls:**

*Ms. Fingar- Smith made a motion, seconded by Mr. Galluscio to approve the 2023 Statement of Internal Controls as presented. Carried.*

*With no other business and no public comment, Ms. Sterling made a motion, seconded by Mr. Galluscio to adjourn the meeting. Carried. The Governance Committee Meeting ended at 8:43am.*

*Respectfully submitted by Lisa Drahushuk*