

COLUMBIA COUNTY CAPITAL RESOURCE CORPORATION

MINUTES COLUMBIA COUNTY Capital Resource Corporation Board Meeting Tuesday, February 6, 2024

The regular meeting of Columbia County Capital Resource Corporation was called to order at 8:34am on February 6, 2024 by Carmine Pierro, Chairman

Attendee Name	Title	Status	Arrived
Nina Fingar-Smith	Secretary	Present in person	
Robert Galluscio	Treasurer	Present in person	
William Gerlach	Board Member	Absent via phone	
Brian Keeler	Board Member	Absent	
Carmine Pierro	Chair	Present in person	
Rick Rector	Board Member	Present in person	
Sarah Sterling	Vice-Chair	Present in person	
Andrew Howard	Counsel	Present in person	
F. Michael Tucker	President/CEO	Present in person	
Chris Brown	Housing Development Coordinator	Present in person	
Martha Lane	Business Development Director	Present in person	
Stephen VanDenburgh	Business Development Specialist	Present in person	
Lisa Drahushuk	Administrative Supervisor	Present in person	
Cat Lyden	Bookkeeper	Present in person	
Riley Werner	Administrative Assistant	Present in person	
A Joseph Scott	IDA Counsel	Present via Zoom	
Chris Canada	IDA Counsel	Present via Zoom	

Slate of Officers:

Mr. Pierro presented the Slate of Officers as follows: Carmine Pierro – Chair, Sarah Sterling - Vice – Chair, Robert Galluscio – Treasurer, Nina Fingar-Smith – Secretary. *Mr. Rector made a motion, seconded by Ms. Sterling to approve the Slate of Officers as presented. Carried.*

The Full Board CRC meeting was placed in abeyance at 8:35am in order to allow the committee meetings to take place. The meeting was reopened at 8:43am to continue the Full Board meeting.

2023 Annual Housekeeping Resolution:

Ms. Sterling made a motion, seconded by Mr. Galluscio to approve the Annual Housekeeping Resolution as presented. Carried.

Draft Minutes, December 5, 2023:

Ms. Fingar-Smith made a motion, seconded by Ms. Sterling to approve the draft minutes of December 5, 2023. Carried.

Consent Agenda:

Ms. Sterling made a motion. Seconded by Mr. Rector to approve the following as a consent agenda. Carried.

COLUMBIA COUNTY CAPITAL RESOURCE CORPORATION

2023 Operations and Accomplishments	Audit Committee Charter
2023 Performance Measures Report	Finance Committee Charter
2024 Mission and Measurements Goals	2023 Investment Report
2023 Discharged Duties	Governance Committee Charter
2023 Full Board Evaluation	2024 Compliance Calendar
2023 Statement of Internal Controls	

Administrative Director's Report:

Mr. Tucker stated during the Finance Committee Meeting the topic of maintaining the CRC had been discussed. It was suggested that the organization be kept open as it had different capabilities than the IDA and may become useful in the future. He noted it was also suggested that CEDC provide a \$5,000 grant to the CRC in order to maintain the organization.

With no public comment and no further business to come before the Board, Mr. Galluscio made a motion, seconded by Ms. Sterling to adjourn the meeting. Carried. The meeting was adjourned at 8:46am.

Respectfully submitted by Lisa Drahushuk