



COLUMBIA COUNTY LAND BANK CORPORATION

BOARD OF DIRECTORS MEETING

401 State Street, Hudson, NY 12534
Meeting Minutes
July 16, 2024

I. Call to Order

Matt B. Murell called the meeting to order at 2:32 PM.

II. Roll Call

Directors Present: Matt B. Murell; Brenda Adams; Ron Knott; Suzette Booy; Patrice Perry; Chris Watz

Directors Absent: PJ Keeler

Also Present: Mike Tucker, President & CEO, Columbia Economic Development Corporation ('CEDC'); Chris Brown, Housing Development Coordinator, CEDC

III. May Minutes

R Knott made a motion to approve the May meeting minutes, seconded by S. Booy. The motion passed 6-0.

M. Murell	Yes
B. Adams	Yes
R. Knott	Yes
S. Booy	Yes
P. Perry	Yes
C. Watz	Yes

IV. Appointment of NYS Land Bank Association Representative

B. Adams nominated C. Brown and made a motion to approve, seconded by S. Booy. The motion passed 6-0.

M. Murell	Yes
B. Adams	Yes
R. Knott	Yes
S. Booy	Yes
P. Perry	Yes
C. Watz	Yes



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V. Policies

- a. Code of Ethics Policy
- b. Document Retention Policy
- c. Privacy Policy
- d. Sexual Harassment Policy
- e. Travel and Discretionary Funds Policy
- f. Whistleblower Policy

B. Adams made a motion to approve the above slate of policies, seconded by R. Knott. The motion passed 6-0

M. Murell	Yes
B. Adams	Yes
R. Knott	Yes
S. Booy	Yes
P. Perry	Yes
C. Watz	Yes

VI. Committee Appointments

Board members discussed the compositions of the Acquisition, Audit, Finance and Governance Committees. C. Watz made a motion to approve the following slate of committee members, seconded by B. Adams.

Acquisition Committee Members: B. Adams, R. Knott, C. Watz

Audit Committee Members: M. Murell, S. Booy, C. Watz

Finance Committee Members: R. Knott, PJ Keeler, P. Perry

Governance Committee Members: M. Murell, B. Adams, R. Knott

The motion passed 6-0.

M. Murell	Yes
B. Adams	Yes
R. Knott	Yes
S. Booy	Yes
P. Perry	Yes
C. Watz	Yes

VII. CCLBC-CEDC Administrative Services Contract

No action taken at this meeting. B. Adams made a motion to table this item, seconded by M. Murell. The motion passed 6-0.



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M. Murell	Yes
B. Adams	Yes
R. Knott	Yes
S. Booy	Yes
P. Perry	Yes
C. Watz	Yes

VIII. Discussion

- a. Funding – Homes & Community Renewal
- b. Acquisition Policy
- c. Schedule future meetings

C. Brown discussed the newly released slate of funding opportunities made available through New York State Homes & Community Renewal (HCR) and announced that HCR approved the land bank’s application for administrative funds. Board members discussed possible future funding opportunities. Board members also discussed recent amendments to NYS Real Property Tax Law as they relate to tax foreclosures and the sale thereof. Board members discussed an August meeting date, and directed C. Brown to coordinate with the Clerk of the County Board of Supervisors.

IX.

IX. Public Comment

No members of the public were present at the meeting.

C. Watz made a motion to adjourn the meeting, seconded by M. Murell. The motion passed 6-0.

M. Murell	Yes
B. Adams	Yes
R. Knott	Yes
S. Booy	Yes
P. Perry	Yes
C. Watz	Yes

The meeting was adjourned at 10:36 am.