



**COLUMBIA COUNTY LAND BANK CORPORATION NOTICE OF PUBLIC MEETING**

Please take notice that there will be a regular meeting of the Columbia County Land Bank Corporation’s Full Board to be held in person on Tuesday, January 14, 2025 at 2:00 pm, at 401 State Street, Hudson, NY 12534 in accordance with Public Officers Law Section 103-a. This meeting is open to the public, who will have the opportunity to attend the meeting in person in the Committee Room at the 401 State Street address or via Zoom and provide live comments. Comments can also be provided via email before and during the meeting to [cbrown@columbiaedc.com](mailto:cbrown@columbiaedc.com).

Meeting packets are posted and available on Columbia Economic Development’s website: <https://columbiaedc.com>.

Join Zoom Meeting: <https://us06web.zoom.us/j/89760743225?pwd=YFbfZ5dC0lMdbL2bYbpoDqr9r1ZVQG.1>

Columbia Economic Dev Corp is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting:

Meeting ID: 897 6074 3225, Passcode: 185086, Dial by your location: 1 646 931 3860

Find your local number: <https://us06web.zoom.us/j/89760743225?pwd=YFbfZ5dC0lMdbL2bYbpoDqr9r1ZVQG.1>

Dated: January 7, 2024

Chris Brown, Housing Development Coordinator, Columbia Economic Development Corporation

**CCLBC Board of Directors Agenda**

**Members:**

Matt B. Murell – Board Chairman	Brenda Adams - Secretary	Chris Watz - Director
Ron Knott – Vice-Chairman	Suzette Booy - Director	
PJ Keeler - Treasurer	Patrice Perry - Director	

- I. Call to Order**
- II. Roll Call**
- III. December Minutes\***
- IV. 2025 Budget Adoption\***
- V. LBI Administrative Disbursement\***
- VI. Discussion**
  - a. ABO Compliance**
  - b. Policies to be adopted**
  - c. Potential Acquisitions**
- VII. Public Comment**

\*Requires Approval



# COLUMBIA COUNTY LAND BANK CORPORATION

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## **BOARD OF DIRECTORS MEETING**

401 State Street, Hudson, NY 12534  
Meeting Minutes  
December 16, 2024

### **I. Call to Order**

Matt B. Murell called the meeting to order at 2:03 PM.

### **II. Roll Call**

Directors Present: Matt B. Murell; Brenda Adams; PJ Keeler; Ron Knott; Patrice Perry  
Directors Absent: Suzette Booy; Chris Watz  
Also Present: Mike Tucker, President & CEO, Columbia Economic Development Corporation ('CEDC'); Chris Brown, Housing Development Coordinator, CEDC

### **III. October Minutes**

R. Knott made a motion to approve the October meeting minutes, seconded by PJ Keeler. The motion passed 5-0.

M. Murell	Yes
B. Adams	Yes
PJ Keeler	Yes
R. Knott	Yes
P. Perry	Yes

### **IV. CEDC Administrative Contract Renewal**

B. Adams made a motion to approve the proposed Acquisition Policy, seconded by B. Adams. The motion passed 5-0.

M. Murell	Yes
B. Adams	Yes
PJ Keeler	Yes
R. Knott	Yes
P. Perry	Yes

### **V. Discussion**

#### **a. V-RIP Grant**



## COLUMBIA COUNTY LAND BANK CORPORATION

C. Brown provided an update on the Vacant Rental Improvement Program. RUPCO has been awarded \$5M to administer the program across 9 counties.

### **b. Insurance**

C. Brown updated the board regarding the required insurance coverages; insurance was acquired from Fingar Insurance.

### **c. Capital Grant**

C. Brown provided an update on the application for capital / operating funding from NYS HCR. The application will be submitted by the end of January 2025.

### **d. Potential Acquisitions**

C. Brown provided an update regarding properties on the upcoming foreclosure auction list, and conversations with the relevant town supervisors.

## **VI. Public Comment**

No members of the public were present at the meeting.

B. Adams made a motion to adjourn the meeting, seconded by R. Knott. The motion passed 5-0.

M. Murell	Yes
B. Adams	Yes
PJ Keeler	Yes
R. Knott	Yes
P. Perry	Yes

The meeting adjourned at 2:28 pm.

**CCLBC Budget**

	Provide update on prior awards & use of funds			
	LBI Phase I	LBI Phase II	New Request	Other Program Funds
<b><u>Operating/Non-Capital</u></b>				
Personnel Services	\$0			\$0
OTPS	\$68,500			\$0
Property Maintenance Total	\$11,500			\$0
Technical Assistance	\$10,000			\$0
Predevelopment	\$10,000	\$0	\$0	\$0
Other	\$0			\$0
<b><i>Total Non-Capital</i></b>	\$100,000	\$0	\$0	\$0
<b><u>Capital Expenditures</u></b>				
Property Acquisition		\$0	\$100,000	\$0
Property Stabilization & Rehab		\$0	\$345,000	\$0
Demolition		\$0	\$0	\$0
Program Delivery		\$0	\$5,000	\$0
<b><i>Total Capital</i></b>		\$0	\$450,000	\$0
<b><u>Total</u></b>	\$100,000	\$0	\$450,000	\$0

Estimated housing units to be rehabilitated	7
# that will include other HCR sources	7
Estimated housing units to be newly constructed	4
# that will include other HCR sources	4