



COLUMBIA COUNTY LAND BANK CORPORATION

BOARD OF DIRECTORS MEETING

401 State Street, Hudson, NY 12534

Meeting Minutes

January 14, 2025

I. Call to Order

Matt B. Murell called the meeting to order at 2:08 PM.

II. Roll Call

Directors Present: Matt B. Murell; Brenda Adams; Suzette Booy; PJ Keeler; Ron Knott; Patrice Perry; Chris Watz

Also Present: Chris Brown, Director of Operations

III. December 2024 Minutes

C. Watz pointed out an error in the draft December minutes regarding the attribution of a 'second'. B. Adams made a motion to approve the December meeting minutes as amended to reflect the correct 'second'. The motion was seconded by C. Watz. The motion passed 7-0.

M. Murell	Yes
B. Adams	Yes
S. Booy	Yes
PJ Keeler	Yes
R. Knott	Yes
P. Perry	Yes
C. Watz	Yes

IV. 2025 Budget Adoption

B. Adams made a motion to approve the proposed Acquisition Policy, seconded by PJ Keeler. The motion passed 7-0.

M. Murell	Yes
B. Adams	Yes
S. Booy	Yes
PJ Keeler	Yes
R. Knott	Yes
P. Perry	Yes
C. Watz	Yes



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V. **LB1 Administrative Disbursement Request**

C. Brown updated the board on the status of its Administrative Funding contract with NYS Homes and Community Renewal (HCR). Mr. Brown stated that HCR had approved the contract, and that CCLBC could submit a drawdown request to cover expenses incurred from July 1 to December 31 of 2024. The first disbursement request would be for CEDC's administrative support during that timeframe. S. Booy made a motion to approve, seconded by R. Knott.

M. Murell	Yes
B. Adams	Yes
S. Booy	Yes
PJ Keeler	Yes
R. Knott	Yes
P. Perry	Yes
C. Watz	Yes

VI. **Discussion**

a. ABO Compliance

C. Brown stated that he would be contacting the NYS Authorities Budget Office regarding Public Authority Board Officer training.

b. Policies to be adopted

C. Brown listed the outstanding policies that CCLBC will need to adopt: Disposition; Enforcement & Compliance; FOIL processes; Investment & Deposits, and; Procurement of Goods and Services. Mr. Brown stated that draft versions of these policies would be agenda items at the February board meeting.

c. Potential Acquisitions

C. Brown stated that there were properties on the upcoming foreclosure sale list that met CCLBC's acquisition criteria. The board agreed to discuss these properties at a subsequent meeting of the Acquisition-Disposition Committee.

VII. **Public Comment**

No members of the public were in attendance.

VII. **Adjournment**

B. Adams made a motion to adjourn, seconded by PJ Keeler.

M. Murell	Yes
B. Adams	Yes
S. Booy	Yes
PJ Keeler	Yes



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R. Knott	Yes
P. Perry	Yes
C. Watz	Yes

The meeting adjourned at 2:46 pm.