

# Columbia County Industrial Development Agency

## MINUTES COLUMBIA COUNTY INDUSTRIAL DEVELOPMENT AGENCY Audit Committee Tuesday, February 4, 2025

A regularly scheduled meeting of Columbia County Industrial Development Agency's Audit Committee held in person on Tuesday, February 4, 2025. The meeting was called to order at 8:51am by Carmine Pierro, Chair.

| Attendee Name       | Title                           | Status            | Arrived |
|---------------------|---------------------------------|-------------------|---------|
| Nina Fingar-Smith   | Secretary                       | Absent            |         |
| Robert Galluscio    | Treasurer                       | Present in person |         |
| William Gerlach     | Board Member                    | Present in person |         |
| Brian Keeler        | Board Member                    | Absent            |         |
| Helen Kozel         | Board Member                    | Present in person |         |
| Carmine Pierro      | Chair                           | Present in person |         |
| Sarah Sterling      | Vice-Chair                      | Present in person |         |
| Andrew Howard       | Counsel                         | Present in person |         |
| F. Michael Tucker   | President/CEO                   | Present in person |         |
| Chris Brown         | Housing Development Coordinator | Present in person |         |
| Alondra Isidro      | Project Manager                 | Present in person |         |
| Martha Lane         | Business Development Director   | Present in person |         |
| Stephen VanDenburgh | Business Development Specialist | Present in person |         |
| Lisa Drahushuk      | Administrative Supervisor       | Present in person |         |
| Cat Lyden           | Bookkeeper                      | Present in person |         |
| Riley Werner        | Administrative Assistant        | Present in person |         |

### 2024 Audit Engagement Letter:

Mr. Tucker reviewed and recommended the committee approve the letter noting the cost was \$9,200. *Mr. Galluscio made a motion, seconded by Mr. Gerlach to approve the audit engagement letter as presented. Carried.*

### Consent Agenda:

#### Minutes, March 11, 2024:

#### Audit Committee Charter:

#### 2024 Audit Committee Discharged Duties:

#### 2024 Audit Committee Evaluation:

*Ms. Kozel made a motion, seconded by Mr. Galluscio to approve the Consent Agenda as presented. Carried.*

*With no further business to discuss or public comments, the meeting adjourned at 8:54am on a motion made by Ms. Sterling and seconded by Mr. Galluscio.*

*Respectfully submitted by Lisa Drahushuk*