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Columbia Economic Development Corporation

COLUMBIA COUNTY LAND BANK CORPORATION NOTICE OF PUBLIC MEETING

Please take notice that there will be a regular meeting of the Columbia County Land Bank Corporation's Full Board to be held in person on Tuesday, May 20, 2025 at 2:00 pm, at 401 State Street, Hudson, NY 12534 in accordance with Public Officers Law Section 103-a. This meeting is open to the public, who will have the opportunity to attend the meeting in person in the Committee Room at the 401 State Street address or via Zoom and provide live comments. Comments can also be provided via email before and during the meeting to cbrown@columbiaedc.com.

Meeting packets are posted and available on Columbia Economic Development's website: https://columbiaedc.com.

Join Zoom Meeting: https://us06web.zoom.us/j/89760743225?pwd=YFbfZ5dC0lMdbL2bYbpoDqr9r1ZVQG.1
Columbia Economic Dev Corp is inviting you to a scheduled Zoom meeting.
Join Zoom Meeting:

Meeting ID: 897 6074 3225, Passcode: 185086, Dial by your location: 1 646 931 3860
Find your local number: https://us06web.zoom.us/u/kdmVJQVpvp

Dated: May 15, 2025
Chris Brown, Housing Development Coordinator, Columbia Economic Development Corporation

CCLBC Board of Directors Agenda

Members:

Matt B. Murell – Board Chairman	Brenda Adams - Secretary	Chris Watz - Director
Ron Knott – Vice-Chairman	Suzette Booy - Director	
PJ Keeler - Treasurer	Patrice Perry - Director	

I. Call to Order
II. Roll Call
III. February Minutes*
IV. March Minutes*
V. Discussion
- **a. HCR Funding**
- **b. Real Property***

VI. Public Comment

*Requires Approval

COLUMBIA COUNTY LAND BANK CORPORATION

BOARD OF DIRECTORS MEETING

401 State Street, Hudson, NY 12534
Meeting Minutes
February 18, 2025

I. Call to Order

Matt B. Murell called the meeting to order at 2:03 PM.

II. Roll Call

Directors Present: Matt B. Murell; Brenda Adams; PJ Keeler; Ron Knott; Patrice Perry; Chris Watz
Directors Absent: Suzette Booy
Also Present: Mike Tucker, Administrative Director; Chris Brown, Director of Operations

III. January 2025 Minutes

PJ Keeler made a motion to approve the January meeting minutes as presented. The motion was seconded by B. Adams The motion passed 6-0.

M. Murell	Yes
B. Adams	Yes
PJ Keeler	Yes
R. Knott	Yes
P. Perry	Yes
C. Watz	Yes

IV. Policies

C. Brown provided an overview of the policies under consideration, the Disposition; Enforcement & Compliance; Freedom of Information Law Procedures; Investment & Deposit, and; Procurement. C. Brown explained that two of the policies—Disposition and Procurement—would require input from the board, and were still in draft form. The remaining policies were previously reviewed by the board, who had no questions about those policies. R. Knott made a motion to approve the Enforcement & Compliance, Freedom of Information Law Procedures, and Investment & Deposit policies as presented. B. Adams seconded the motion. The motion passed 6-0.

(cont'd)

M. Murell	Yes
B. Adams	Yes
PJ Keeler	Yes
R. Knott	Yes
P. Perry	Yes
C. Watz	Yes

C. Watz made a motion to table the Disposition and Procurement Policies. R. Knott seconded. The motion passed 6-0.

M. Murell	Yes
B. Adams	Yes
PJ Keeler	Yes
R. Knott	Yes
P. Perry	Yes
C. Watz	Yes

V. Discussion

a. ABO Compliance

C. Brown presented the board with Authorities Budget Office board member training dates and times from which to choose.

VII. Public Comment

No members of the public were in attendance.

VII. Adjournment

C. Watz made a motion to adjourn, seconded by R. Knott.

The meeting adjourned at 2:21 pm.

COLUMBIA COUNTY LAND BANK CORPORATION

BOARD OF DIRECTORS MEETING

401 State Street, Hudson, NY 12534
Meeting Minutes
March 12, 2025

I. Call to Order

Matt B. Murell called the meeting to order at 2:04 PM.

II. Roll Call

Directors Present: Matt B. Murell; Brenda Adams; PJ Keeler; Ron Knott; Patrice Perry; Chris Watz
Directors Absent: Patrice Perry
Also Present: Mike Tucker, Administrative Director; Chris Brown, Director of Operations

III. Minutes

R. Knott made a motion to approve the February meeting minutes as presented. The motion was seconded by C. Watz The motion passed 6-0.

M. Murell	Yes
B. Adams	Yes
PJ Keeler	Yes
R. Knott	Yes
S. Booy	Yes
C. Watz	Yes

IV. Policies

The board discussed the revised drafts of the Disposition Policy and Procurement Policy. A new provision was added to the Disposition Policy to allow applications for exemptions to the policy itself. R. Knott made a motion to approve the Disposition Policy. The motion passed 6-0.

(cont'd)

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M. Murell	Yes
B. Adams	Yes
PJ Keeler	Yes
R. Knott	Yes
S. Booy	Yes
C. Watz	Yes

The Procurement Policy was revised to include updated thresholds. PJ Keeler made a motion to pass the Procurement Policy, seconded by R. Knott. The motion passed 6-0.

M. Murell	Yes
B. Adams	Yes
PJ Keeler	Yes
R. Knott	Yes
S. Booy	Yes
C. Watz	Yes

V. Discussion

a. ABO Compliance

C. Brown updated the board on the reports required by the Authorities Budget Office.

b. HCR Funding

C. Brown updated the board on the progress of RUPCO's Vacant Rental Improvement Program.

c. Real Property

C Brown updated the board on pre-acquisition activities related to upcoming foreclosure sales.

VII. Public Comment

No members of the public were in attendance.

VII. Adjournment

C. Watz made a motion to adjourn, seconded by R. Knott.

The meeting adjourned at 2:31 pm.

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